

Faculty Senate Orientation Meeting Minutes
Tuesday, September 13, 2011
10:30am-4pm
Memorial Union, Madison

Present: Karen Dickrell, Eric Carson, Matt Calvert, Donna Duerst, Joan Wimme, Nancy Anne Miller, Chuck Prissel, Art Lersch, Michael Childers, Jenny Erickson, Dan Hill, Craig Saxe, Mike Ballweg, Teri Zuege-Halversen, Otto Wiegand, Don Taylor, Karen Joos, Greg Hutchins, Ray Cross, Judy Ballweg

Via Phone: Gail Huycke

Guest: Greg Trudeau, Continuing Education, Outreach and E-Learning

Meeting called to order at 10:35am by Karen Dickrell and certified open meeting requirements had been met.

Welcome and Introductions – Karen Dickrell

Review of Relevant Policies within Orientation Handbook – Dan Hill

- Dan reviewed the contents of the orientation notebook and discussed Chapter 36, administrative policies, articles of governance, unclassified personnel guidelines (UPGs), and faculty personnel policies. Dan will email a document that outlines issues that FS has taken up in the past. Dan also reminded members that they can help develop future agendas by bringing forward items of interest.

What's the Role of University Committee – Karen Dickrell, Chuck Prissel

- Karen and Chuck noted the following about University Committee:
 - Represents all faculty and all divisions within UW-Extension
 - Is the executive committee of Faculty Senate
 - Faculty Senate and Academic Staff Council meet once a year
 - Is the collaborative voice with administration

What Does a Well-functioning Faculty Senate Look Like – Joan Wimme, Mike Ballweg

- Mike Ballweg:
 - Explore past agendas/minutes posted to the website to get a sense of the past issues/challenges that Faculty Senate has tackled.
 - Its function is to safeguard and protect shared/faculty governance.
 - Continue to engage the Secretary of the Faculty as well as the Provost in building a strong collaborative partnership.
 - Reporting back is a great way to ensure a strong link to academic departments.
- Otto Wiegand:
 - Need to strengthen Faculty Senate advisory role with administration within organization and division.
 - Need to put some teeth into weighty issues.
 - We are the voice of faculty and clients.
 - Continue to work on the definition of Scholarship.
- Matt Calvert:
 - Need to strengthen communication back/forth with academic department.
 - Need to strengthen the connection/inclusiveness of UC, FS and academic department.
 - Need to explore successful ways to work broadly ... what does that process look like?

- Joan Wimme distributed and discussed a draft brochure, “What is the Role of Faculty Senators?” Discussion followed.

Mike Ballweg motioned that Faculty Senate continue refining the brochure, “What is the Role of Faculty Senators?”, and to forward edits/feedback to Joan Wimme by mid-November for approval at the Faculty Senate meeting on December 13. Nancy Anne Miller seconded, motion approved.

The following edits were noted:

- substitute the center paragraph with Chapter 36.09 (04)
- incorporate the FS website: <http://www.uwex.edu/secretary/faculty-senate.html>
- incorporate academic department websites:
 - Agriculture/Agribusiness -- <http://www.uwex.edu/ces/ag/department/>
 - Community Resource Development -- <http://www.uwex.edu/ces/cnred/deptlink.cfm>
 - Family Development -- <http://www.uwex.edu/ces/flp/department/>
 - Labor Education -- <http://schoolforworkers.uwex.edu/>
 - Youth Development -- <http://www.uwex.edu/ces/4h/department/index.cfm>
- determine how best to distribute
- post onto FS website

Academic Department Breakout – Chuck Prissel

- Academic department members discussed how the department communicates and engages in dialogue about faculty governance issues as well as what can be done to build on the strengths that are currently in place.

Family Development – Karen Dickrell

- Department face-to-face meetings have been effective and helpful in explaining the role of faculty governance. We had a good discussion at the last state meeting looking at the history of our department and where we are today.
- At our last department WisLine in August we discussed the importance of filling positions with faculty positions.
- Newer staff continue to be challenged with understanding faculty governance rights and responsibilities. We need to continue to discuss this and make sure it is part of our discussions as a department. We need to encourage the mentor teams to share the role of faculty governance with their mentees. Communication needs to improve for all department members.

Youth Development – Donna Duerst

- Most communication is currently done as written and verbal reports at bi-annual Department meetings. Senators also give verbal reports at district meetings whenever possible.
- Our reporting to the Department needs to be more interactive and reflective.
- We need to develop descriptions of the roles/responsibilities of Faculty Senate that are more descriptive in terms of the Senate’s role in developing policy related to key issues.
- Question: HOW do we develop that message and send it in a manner that will engage newer faculty?
- We need to engage our faculty in a discussion re: the ability to do scholarly work with all the program management tasks that are required of us. We can discuss that issue in the context of shared governance to help them understand its importance.
- Adopt the practice of Faculty Senators participating in Department Vice Chairs meetings. (Donna will check with Denise to see if she approves.)

Agriculture/Agribusiness – Craig Saxe

- Ag/Agribusiness Faculty Senate members have agreed to take turns completing a new task. The task is to briefly summarize the Faculty Senate meetings in a format that’s hopefully short and to the point. Craig Saxe agreed to write the summary document for the September 13, 2011 meeting and distributed via email.

Community Resource Development – Art Lersch

- Three CNRED educators (Jennifer Erickson, Gail Huycke, and Art Lersch) took part in the discussion on the following two primary questions:
 - How does your department communicate and dialogue about faulty governance issues?
 - Does not seem to be a priority to communicate about faculty governance, especially to newer colleagues.
 - Overall, department chairs have done a good job attempting to raise the knowledge of colleagues about faculty governance issues.
 - But, still need more dialogue throughout the department about these issues.
 - What can be done to build on the strengths that are in place?
 - Disseminate notes taken during Senate meetings more broadly.
 - Make certain that Senate representatives provide more updates about Senate issues/activities during regular district WisLines.
 - Use email blasts to communicate about Senate proceedings.
 - Have each Senator representing a particular department take more detailed notes on Senate meetings. Senators representing the department should take turns doing this. Whoever takes the notes then sends them out through department channels to be disbursed most by email to colleagues within the department.
 - The most important topic that the Senate should be discussing at present is how does governance help determine new possible staffing models for Cooperative Extension. There should be emphasis on figuring out ways the CNRED Department can get involved in the staffing model conversation.

Labor Education – Don Taylor

- Our department does not have the same issues as others, we are a faculty of six and all are in the same building where information is easily shared

Environmental Sciences – Eric Carson

- Our department does not have the same issues as others, we are a faculty of seven and all are in the same building where information is easily shared, formally meet once a year

It was suggest that Faculty Senate continue to include academic department breakouts during future Faculty Senate meeting.

Dialogue with Rick Klemme, Dean, Cooperative Extension

- Rick provided an update on the strategic directions, budget, staffing model, action teams, and redistricting. Discussion followed.

Chancellor Report and Dialogue – Ray Cross

- Ray provided an update on Strategic Planning and Board of Regents approved budget flexibilities (details are being worked on). Dialogue also included funding challenges, sharing stories that demonstrate value and sensitivity to the needs of the state, helping others understand how UW-Extension can help. Regional coverage, consolidating and specializing were also discussed.

Approval of June 14 meeting minutes – Karen Dickrell

- Mike Ballweg moved to approve minutes, Joan seconded, minutes approved.

Chair Report – Karen Dickrell

- Recap of dialogue with Rick Klemme
 - More dialogue is needed around:
 - the staffing model
 - low morale
 - difficulty in retaining good folks
 - loss of institutional knowledge
 - younger colleagues leaving for better pay
 - the value, vision and standards of faculty status
 - buy-outs and not enough money available to hire backfill
 - the need to share broadly the budget message, “not as bad as first thought it would be”

Karen Joos motioned that an ad hoc committee be appointed to develop a resolution/key points on the value of working collaboratively with administration focused on valuing and maintaining faculty status within Coop Ext as the staffing model is developed. Art Lersch seconded, motion approved.

Art Lersch motioned that the resolution/key points be presented and approved at the University Committee meeting on October 11. Michael Childers seconded, motion approved.

Ad hoc committee to develop a resolution/key points: Art Lersch, Otto Wiegand, Karen Joos, Joan Wimpe. Art will share a draft document with the ad hoc committee by October 1. Judy can assist in bringing this group together via WisLine.

- Academic Department Chairs to join the November 8 University Committee Mtg to discuss Coop Ext redistricting and the impact on faculty governance.
 - Marty Havlovic, Greg Blonde and Denise Retzleff plan to join us. Still needing representation from Family Development. If schedule allows, Faculty Senate members are invited to participate in person or via WisLine. Judy will make the necessary arrangements. Karen will provide an update at the Faculty Senate meeting in December.

Interim Provost Report – Greg Hutchins

- Strategic Planning: working on the process with Marv Van Kekerix and divisional leadership.
- Sustainability Forum is again on the calendar and scheduled for Tuesday, September 27, 9am-3pm. This forum will bring together divisional reps who will work together to advance a UW-Extension sustainability agenda.
- UW-Madison is celebrating the Year of the Wisconsin Idea and UW-Extension will participate. The Wisconsin Idea Forum is currently being planned for October, 2011 and the Wisconsin Idea Symposium is being planning for November 11, 2011.
- A professional development opportunity, “Innovation, Collaboration, Engagement”, is being planned and will be sponsored by the Provost Office. It will occur sometime in January/February. The idea is to bring resource people together to explore “how to”. Be looking an announcement.

Concealed Carry Policy Development – Steve Wildeck, Vice Chancellor for Administrative and Financial Services, UW Colleges

- The Wisconsin Senate passed SB-93/Act 35 on June 14 with an effective date of November 1. A weapon is identified as a handgun, an electric weapon, knife other than a switchblade, or a billy club. The law requires that individuals obtain a license and attend training.
- Examples of exempt buildings include: Grade 1-12 facility, law enforcement facility, jail/correctional facility, court house.
- Signage (weapons and fire arm are prohibited in building/meeting space) will be needed in buildings/meeting space that are not exempt.

- A final policy is still under development and will be shared when available. Steve will share the FAQ websites.

Interim Secretary of the Faculty and Academic Staff Report – Dan Hill

- Dan will report in December.

University Committee Reports

- Systemwide Extension Council – Karen Dickrell
 - The Council met on September 7. Dialogue with Chancellor Ray Cross focused on the Strategic Plan. Guest presenters (Amy Pikalek, CEO-EL; Jackie Askins, Coop Ext; Erik Ernst, BAMI) showcased how we might use technology to enhance educational programming and outreach. Next meeting is December 7.
- Academic Leadership Standing Committee – Mike Ballweg
 - Dan will work with Mary Detra in getting Mike appointed to this Committee.
- UW System Faculty Reps – Eric Carson
 - Next meeting is September 30.

Faculty Senate Committee Reports

- SRP/FTAC Scholarship Forum, August 17
 - See meeting minutes distributed via email on September 9.
 - Planning for 2011-2012 (chair and planning team) will be discussed at the Faculty Senate meeting in December mtg.
- 2011 Tenure Orientation Workshops – Mike Ballweg
 - Final offering of 2011 was held September 12, Stevens Point, 38 people in attendance.
 - It was suggested that an Evaluation Component be added to the presentations.
 - Planning for 2011-2012 (chair and planning team) and determining frequency of workshop will be discussed at the Faculty Senate meeting in December mtg.

Academic Department Budget Updates

- Nothing new to report.

Nancy Anne Miller motioned to adjourn, Craig Saxe seconded, meeting adjourned at 4pm.

~minutes submitted by Judy Ballweg~