

Faculty Senate Meeting Minutes
Tuesday, April 2, 2013
11am-4pm
Pyle Center, Madison

Present: Matt Calvert, Mary Pardee, Don Taylor, Donna Duerst, Kathy Eisenmann, Craig Saxe, Art Lersch, Marty Havlovic, Karen Dickrell, Eric Carson, Dan Hill, Greg Hutchins, Greg Wise, Judy Ballweg, Nancy Anne Miller, Gail Huycke, Barb Larson, Mike Ballweg, Karen Joos, Jerry Braatz, Teri Zuege-Halverson, Steve Wildeck

Via Google Hangout: Maria Bendixen

Call to Order

Karen Dickrell called the meeting to order at 11:03AM and certified that the notice requirements of the open meetings law had been met.

Approval of February 5 Meeting Minutes

Motion by Greg Wise, seconded by Art Lersch to approve the minutes. Voice vote, motion carried.

State Budget – Steve Wildeck, Vice Chancellor for Administration and Finance, UW Colleges/UW-Ext

- Steve distributed and discussed two handouts – UW System Fact Sheet on Biennial Budget and Governor’s Recommendation – UW GPR. Our main messages are focused on educating legislators about the UWS budget and letting them know that the majority of that money is for ongoing operations. There is some new money in the form of incentive grants.

Chancellor Dialogue – Ray Cross

- Provided an update on the state budget including talking points when having a conversation with legislators. (See April 3 email sent by Judy Ballweg.) Discussion followed.
- Continues to work on balancing/prioritizing work schedule.

Interim Provost Update – Aaron Brower

- Appreciated Steve’s thoroughness in talking about the state budget.
- Biennial budget is expected to have a pay plan component. Institutions will be given authority/flexibility in their performance-based distribution decisions. Also exploring self-funding pay plans. Aaron welcomes suggestions on developing the evaluation tool/formula.

Chair Report – Karen Dickrell

- The University Committee will meet on May 7, 11:30am-1pm, Madison.
- The Faculty Senate will meet on June 4, 11am-4pm, Madison.
- The Role of Academic Department and Hiring Practices
 - ✓ Enhance communication between human resources, program director and academic department.
 - ✓ Increased policy consistency at the time of developing the position description and creating the selection pool.
- Performance Reviews (recap of March 15 mtg)
 - ✓ Performance reviews are not always being provided and the faculty member is entitled to a review.

- ✓ It was suggested that a broader conversation include regional directors, program directors (liaison/assistant program director), academic department chairs, faculty senate members, and Dan Hill.
- ✓ Kathy Eisenmann is chair of an ad hoc committee (Art Lersch, Craig Saxe, Donna Duerst) working on collecting information and looking into inconsistencies. The academic department chair representative is Marty Havlovic. Their next meeting is April 24. Revisit this topic in June.
- Review of Portfolio Requirements
 - ✓ Digital submission should be supported.
- Faculty Governance Unit Chair (election and role).
 - ✓ Dan Hill will take the lead in continuing to communicating the role and responsibility of FGU Chairs. It was suggested that training in the area of evaluation is needed. Revisit this topic at future meetings.
- 2013-2014 Governance Meeting Schedule
 - ✓ Dan Hill will take the lead in continuing to communicating the role and
- Faculty Senate Quarterly Update
 - ✓ Karen will develop the update and Art will provide editorial assistance.

Workshops and Trainings

- SRP/FTAC Scholarship Forum (chair: Art Lersch)
 - ✓ Tuesday, August 13, Stevens Point
- Faculty Tenure Orientation Workshop (chair: Gail Huycke)
 - ✓ Monday, May 13, 9am-3pm, Holiday Inn-Stevens Point
 - ✓ Presenters are asked to submit materials to Judy by April 17 for posting to the SharePoint site.
- ePortfolio Submission Webinar
 - ✓ Friday, May 31, 1-3pm, Google Hangout. Greg Johll is working on content.

Clarification of Language in UWEX Tenure Portfolio Guidelines (F) Appendix, II.C.

- After much discussion, Kathy Eisenmann motioned that Faculty Senate refer back to the individual academic departments for them to decide the question of who is the “appropriate administrator” to provide annual review information for the tenure portfolio. Second by Mike Ballweg, motion carried.

Coop Extension Policies on Lateral Transfers (UPG#7) and Next Steps – Art Lersch, Kathy Eisenmann

- Dean Klemme and human resource personnel have reviewed the amended administrative policies documents. Yvonne Horton is taking the lead in creating a review team for UPG#7 and determining next steps on developing a process that can be used to address discrepancies between administrative policies and faculty rights and responsibilities.

Process to address inconsistencies/discrepancies between administrative policies and faculty rights.

- Faculty governance needs to bring these inconsistencies to the attention of administration particularly as it relates to hiring practices and annual reviews.

Communication Plan: Academic Departments, Regional Directors, others

- ✓ There is a need for regional directors and faculty governance to come together in an effort to build a better understanding about communicating with faculty governance. It was suggested that an upcoming University Committee meeting include this topic and invite academic department chairs, regional directors and others. Revisit this topic in June.

Dialogue with Coop Ext Regional Directors to Enhance Communication about Faculty Governance

Academic Department Caucus

- No breakouts

Identification of future meeting topics

- Conversation on Scholarship – Larry Jones, Director, Distance Education/Digital Media Unit
- HRS Redesign—David Prucha, Director, Human Resources
- State Budget and Performance-based Compensation
- Faculty Senate and Pay Plan Approval Process
- 2013 Workshops and Trainings
- Policies on Lateral Transfers Update
- Life Coaching Professional Development Opportunity

Meeting Adjourned at 3:20pm

~minutes submitted by Judy Ballweg~