

Faculty Tenure Advisory Committee Minutes
Tuesday, March 29 and Wednesday, March 30, 2011
Pyle Center, Madison

Attendees: Peggy Olive, David Fischer, David Nack, Deb Ivey, Ken Bolton, Cyndy Jacoby, Arlen Albrecht, David Berard, Ken Bradbury, Jean Berger

1. The meeting was called to order by David Fischer, Chair at 4:55 pm.
2. Fischer verified that the meeting had been posted in compliance with Wisconsin Open Meeting Laws.
3. Albrecht moved to approve the minutes of the February 9 meeting, 2nd by Bolton. Motion approved.
4. Colleen Pulvermacher and Karen Ehle-Traastad joined the meeting. **Review and Request for Promotion of Colleen Pulvermacher:** Motion by Bradbury, second by Bolton to recommend Colleen Pulvermacher for promotion to Associate Professor with Tenure. Motion passed on a 10-0 vote by ballot. Following the vote, Bolton praised the Department of Youth Development for instituting the Summary of Program Development model as described in Appendix IC and IIC.
5. **Review and Request for Promotion of Michael Childers:**
 - a. Motion by Berard, second by Bolton to recommend Michael Childers for promotion to Associate Professor with Tenure.
 - b. Motion by Berard, second by Jacoby to move into closed session per Wis. Stats. 19.85(1)(b) to consider the grant or denial of tenure. Voting in favor: Nack, Berard, Olive, Bradbury, Fischer, Jacoby, Berger, Albrecht, Ivey, Bolton. Motion carried.
 - c. Michael Childers and Corliss Olson joined the meeting.
 - d. Motion by Bradbury, second by Berard to move into open session per Wis. Stats. 19.85(2) to conduct business as detailed on duly posted agenda. Voting in favor: Nack, Berard, Olive, Bradbury, Fischer, Jacoby, Berger, Albrecht, Ivey, Bolton
 - e. Motion to recommend Michael Childers for promotion to Associate Professor with Tenure passed on a 9-1 vote by ballot.
6. **Working Lunch** --Group discussion of electronic document submission and other issues related to document review.
7. **Recess:** Nack moved to recess until 9 am on Wednesday; Albrecht second. Motion approved at 7:15 pm
8. **Reconvene:** Fischer reconvened the meeting at 9 am on Wednesday, March 30 with all members present except Ken Bradbury.
9. **Election of Chair for 2011-2011:** Bolton nominated Deb Ivey for FTAC Chair, second by Olive. Albrecht moved to close the nominations and cast a unanimous ballot, second by Bolton. Motion approved 9-0. Bolton agreed to serve as secretary.

10. **Electronic Portfolio Submission Recommendations** The group discussed electronic portfolio submission and developed recommendations to share with department SRPs. The Department of Environmental Sciences forwarded a resolution supporting electronic submission.
- a. *Electronic Portfolio Submission Recommendations:*
 - i. FTAC will accept electronic portfolios that have been approved by respective departments in electronic form.
 - ii. It is the candidate's responsibility to ensure that readers can navigate the portfolio.
 - iii. Candidates should be aware that computer technology and skills differ among FTAC members. Therefore, it is imperative that candidates use a universally accessible format.
 - iv. Content contained within the portfolio needs to be readily accessible.
 - v. Individual FTAC members reserve the option to request a printed portfolio or parts thereof.
 - b. Berger moved to approve these recommendations, second by Berard. Approved 8-0 with one abstention.
11. Kristin Krokowski joined the meeting. **Review and Request for Promotion of Kristin Krokowski:**
- a. Motion by Olive, second by Ivey to recommend Kristin Krokowski for promotion to Associate Professor with Tenure.
 - b. Motion by Bolton, second by Jacoby to move into closed session per Wis. Stats. 19.85(1)(b) to consider the grant or denial of tenure. Voting in favor: Nack, Berard, Olive, Fischer, Jacoby, Berger, Albrecht, Ivey, Bolton. Motion carried.
 - c. Motion by Bolton, second by Nack to move into open session per Wis. Stats. 19.85(2) to conduct business as detailed on duly posted agenda. Voting in favor: Nack, Berard, Olive, Fischer, Jacoby, Berger, Albrecht, Ivey, Bolton
 - d. Motion to recommend Kristin Krokowski for promotion to Associate Professor with Tenure passed on a 9-0 vote by ballot.
12. Mary Pardee, Gloria Fauerbach, Greg Hutchins and Karen Nelson joined the meeting. **Review and Request for Promotion of Mary Pardee:** Motion by Albrecht, second by Jacoby to recommend Mary Pardee for promotion to Associate Professor with Tenure. Motion passed on a 9-0 vote by ballot.
13. **Working Lunch** --Group discussion of electronic document submission and other issues related to document review.
14. Ruth Schriefer, Barb Haynes and Karen Joos (phone) joined the meeting. **Review and Request for Promotion of Barb Haynes:** Motion by Berger, second by Bolton to recommend Barb Haynes for promotion to Associate Professor with Tenure. Motion passed on a 9-0 vote by ballot.
15. Mary Pardee, Doug Liphart and Karen Nelson joined the meeting. **Review and Request for Promotion of Doug Liphart:** Motion by Nack, second by Jacoby to recommend Doug Liphart for promotion to Associate Professor with Tenure. Motion passed on a 9-0 vote by ballot.
16. Ken Bradbury joined the meeting.
17. Additional Business:

- a. Thanks were extended to outgoing FTAC members David Fischer, Arlen Albrecht and Ken Bradbury.
- b. Fischer and Ivey will schedule a wisline in early June to approve meeting minutes and set 2011-2012 meeting dates. Current and future FTAC members will be invited to this meeting. A doodle will be sent so that 2011-2012 meeting dates can be determined and announced by July 1.
- c. There will be a meeting for SRPs and FTAC in August or September. FTAC members are encouraged to attend if available.
- d. The committee discussed comments that might be shared with department SRPs.
 - i. Some notes were shared with the February meeting notes, but FTAC members are cautioned not to be prescriptive in their comments.
 - ii. Remind SRP members and candidates to check that all submitted documents are identical.
 - iii. Many documents demonstrate a high level of scholarship and multicultural work. This is laudable and in line with current UWEX initiatives.
 - iv. Departments are encouraged to have a representative at FTAC reviews.

18. Motion by Nack, second by Bolton to adjourn. Motion carried.

Recording Secretary, Deb Ivey