



**Faculty Tenure Advisory Committee
Meeting Minutes
November 30, 2011
10 am to 2 pm
Holiday Inn Convention Center – Stevens Point**

The Faculty Tenure Advisory Committee (FTAC) meeting was called to order by Chairperson Deb Ivey at 9:55 AM. Those in attendance in addition to the Chairperson included Mindy Habecker, Peggy Olive, Jean T. Berger, David Nack, David Berard, Scott Ruess, John Attig, Cyndy Jacoby and Laura Brown. Ken Bolton was not in attendance.

Ivey stated that the meeting was posted in compliance with open meeting laws.

Ivey volunteered to record the meeting notes.

Following introductions, Jean Berger moved to approve the minutes of the August 18th meeting, seconded by Mindy Habecker. Motion approved.

Ivey distributed FTAC member information. Members shared their emergency contact numbers. Ivey will prepare a list of these numbers and distribute them to committee members.

Review and Request for Promotion of Laura Brown: The committee reviewed Laura Brown's request for promotion to associate professor with tenure. Berger made a motion, seconded by Nack to recommend Laura Brown for promotion to Associate Professor with Tenure. Motion passed on a 9-0 vote by ballot.

There was a discussion of electronic portfolio submission. The Chancellor's office will provide laptops for review of electronic documents. There will be a laptop at the next meeting for Cyndy Jacoby to use.

The Chairperson reported her contact with the Secretary of the Faculty regarding committee member recusal and vote abstention. The Secretary reported in most cases members would not abstain or recuse themselves from discussion or writing letters of recommendation for candidates due to the collegial environment and nature of our jobs.

The Chairperson led a discussion regarding upcoming meetings and the anticipated number of documents. If there are only 4 portfolios in February, we will meet on Tuesday, Feb. 14. If there are more documents, we will start later on Monday and have a full day on Tuesday. In March we will plan to meet on March 27 and 28 and will determine at a later date if we need more days.

The committee proceeded with a working lunch.

Chairperson Ivey initiated a discussion on the definition of “publication.” After a discussion of the forms, accessibility, and review of publications, the committee decided that this will be an ongoing discussion throughout the year. There was a brief discussion of “research” versus “survey results.”

Ivey distributed a survey being conducted by the SRP committee of the Department of Family Development regarding support measures available to tenure candidates. FTAC members are asked to contact Cynthia Muhar with additional information to be collected from tenure candidates.

FTAC members may expect the receipt of portfolios for consideration at the February 13-14, 2012 FTAC Meeting on or about January 17th. Chairperson Ivey will inform committee members of reading assignments.

Peter Kling joined the meeting. **Review and Request for Promotion of Peter Kling:** Motion by Olive, second by Attig to recommend Peter Kling for promotion to Associate Professor with Tenure.

Motion by Berger, second by Berard to move to closed session per Wis. Stats. 19.85(1)(b) to consider the grant or denial of tenure. Voting in favor: Nack, Berard, Olive, Attig, Habecker, Jacoby, Berger, Ivey. Voting against: Reuss. Motion carried.

Motion by Reuss, second by Habecker to move into open session per Wis. Stats. 19.85(2) to conduct business as detailed on duly posted agenda. Voting in favor: Reuss, Nack, Berard, Olive, Attig, Habecker, Jacoby, Berger, Ivey.

Motion to recommend Peter Kling for promotion to Associate Professor with Tenure passed on a 9-0 vote by ballot.

FTAC meeting dates and locations include;

- February 13 & 14, 2012 – Holiday Inn, Stevens Point
- March 27 & 28, 2012 – Pyle Center, Madison

Meeting adjourned on a motion by Habecker and second by Berger.

Respectfully submitted by Deb Ivey.