

Faculty Tenure Advisory Committee

Meeting Minutes of March 19, 2013

Jefferson Street Inn

Those in attendance: Jean Berger, Mike Rankin, Scott Reuss, Mindy Habecker, Kristen Bruder, Madeline Gotkowitz

Via Wisline in attendance: Paul Ohlrogge, Ruth Schriefer, David Nack, Chuck Prissel, Frank Ginther

Others: Jason Kauffeld, Annie Lisowski and Frank Ginther

Berger called the meeting to order at 10:43 a.m. and certified meeting was posted in compliance with Open Meeting Law.

Reuss moved and Gotkowitz seconded a motion to approve the Minutes of February 12, 2013. The motion was unanimously approved.

Gotkowitz moved and Habecker to go into closed session per Wis. Stats. 19.85(1) (b) to consider the recommendation to grant or denial of tenure. Roll call vote was taken. All affirmed except Reuss who voted "no" to the vote.

Bruder moved and Rankin seconded a motion to promote Jason Kauffeld to associate professor with tenure in the Department of Community Resource Development. Discussion occurred.

Habecker moved and Prissel seconded a motion to go out of closed session per Wis. Stats. 19.85(2). Unanimously approved.

The results of the paper ballot vote were announced by Berger that a 7-3 recommendation will be forwarded to promote Jason Kauffeld to associate professor with tenure in the Department of Community Resource Development.

Working lunch discussion:

- Election of the 2013/2014 committee chair: Prissel moved and Habecker seconded a motion to elect Scott Reuss as the 2013/2014 committee chair. Unanimously approved.
- Response from the Secretary of the Faculty to Committee Concerns: All CES Department chairs met and discussed insertion of documents into Portfolios. They agreed that only the candidate can put anything in the Portfolio excepting for the letters of recommendation. They will discuss and clarify this within their respective departments. Additionally, all the performance reviews in the documents must be signed evaluations. The department chairs will also share this information with their document. Regarding FTAC committee member's notes for FTAC meeting discussions, these are person notes and not public documents. Destroying these notes after the meeting discussion would be appropriate. Please bring concerns to the SRP Committees to look for grammatical errors and run on sentences and to send back documents that contain sentences that are hard to follow or do not make sense. Also, be aware that lists of presentations (in resume) should include information that is understandable across academic departments.

- Representation and Concerns at SRP/FTAC Scholarship Forum: This will be held on August 13, 2013 and the above issues should be brought up at this meeting. FTAC typically has 2-3 meetings going forward. Reuss and Prissel plan to attend this meeting in August.
- Discussion on what should be in and what should not be in the letter from the administrator. Schriefer will electronically send out the documentation that helps clarify this issue.
- Today's meeting had a 3 year plan of work that had this current year and two years to come. Is this acceptable? May wish to talk to SRP chairs about this. Should more past work included in the 3 year plan?

Reuss moved and Prissel to go into closed session per Wis. Stats. 19.85(1) (b) to consider the recommendation to grant or denial of tenure. Roll call vote was taken. All affirmed except Reuss who voted "no" to the vote.

Reuss moved and Ohlrogge seconded a motion to promote Eric Carson to associate professor with tenure in the Department of Environmental Sciences. Discussion occurred.

Reuss moved and Gotkowitz seconded a motion to go out of closed session per Wis. Stats. 19.85(2). Unanimously approved.

The results of the paper ballot vote were announced by Berger that a 10-0 recommendation will be forwarded to promote Eric Carson to associate professor with tenure in the Department of Environmental Sciences.

Gotkowitz moved and Schriefer seconded a motion to promote Annie Lisowski to associate professor with tenure in the Department of Youth Development. Discussion occurred.

The results of the paper ballot vote were announced by Berger that a 10-0 recommendation will be forwarded to promote Annie Lisowski to associate professor with tenure in the Department of Youth Development.

Final discussion items:

Prissel moved and Knack seconded a motion to express sincere appreciation for Berger's leadership for FTAC 2012-2013. The motion was unanimously approved. Reuss moved and Knack seconded a motion to adjourn. The motion unanimously passed.

The meeting adjourned at 2:30 p.m.

Minutes submitted by Mindy Habecker