



CLASSIFIED STAFF ADVISORY COUNCIL

Meeting Minutes

May 16, 2013

Members Present: Katy Sticha, Inga Foley, Julie Hunter, Rod Rotar, Jim Stull

Members not present: Lisa Perkins, Dan Wanish

Others Present: David Prucha, Director of Human Resources; Joann Johnson, Manager of Human Resources

- I. UPS Process Update from HR
 - a. David Prucha shared information about the State Legislative and Budget Process for the University and for UPS, as well as information about the Board of Regents approval process for UPS.
 - b. UPS is planned to go into effect July 1, 2013.

- II. UPS Info
 - a. David and Joann provided an overview of the content of UPS.
 - b. HR is available to answer questions and will be giving presentations on UPS.
 - c. UPS website is available but has not been updated in some time. A new website is currently being created.

- III. Minutes of May 2nd meeting: Decision was made to table the discussion of the minutes until next meeting. Jim Stull shared that, due to the increased demands of his job, he will be resigning in July.

- IV. Bylaw Development – Inga passed out a draft of the Bylaws discussed at our previous meetings. Discussion and adjustments were made.
 - a. Clarified UW-Extension Divisions with David and Joann: Co-op, BAMI, CEOEL, DEED, GEAS. For elections purposes Angela in HR can easily tell us the most current numbers in the above Divisions.
 - b. Judy Ballweg can help with the Elections Process.
 - c. LTEs – It is not clear yet whether we will technically represent them under UPS but we should consider their concerns.
 - d. Committees – it was discussed that it might be best if committees were not specified in the Bylaws Draft. Committees will be discussed as the Council moves forward after the bylaws are official and will be periodically reviewed to meet the needs of University Staff and the USC.
 - e. It was decided to put in the DRAFT Bylaws that Bylaws should be reviewed yearly.

- V. Next meeting – special meeting May 23 to finish Bylaw Draft.