



**Faculty Tenure Advisory Committee  
Friday, November 20, 2015  
10:00am-1:30pm  
Holiday Inn-Stevens Point (and via WisLine)  
1001 Amber Ave., Stevens Point**

### **Meeting Minutes**

**Committee Members Present: Mike Ballweg, Kristin Bruder, Jackie Carattini, Dave Hart, Dale Mohr, Sharon Morrissey, Kevin Palmer, Paul Roback, Don Taylor (Chair), and Marie Witzel**

*Call to Order and Certification of Open Meeting Law Compliance:* Meeting called to order and certification of open meeting law compliance by Taylor at 10:03 am.

*Orientation Discussion for New FTAC Members:* Orientation discussion led by Taylor.

Approve April 20 meeting minutes: Motion by Ballweg to approve April 20 meeting minutes, second by Roback. Motion carried.

*Recap August 18 SRP/FTAC Scholarship Forum:* Discussion revolved around how to provide better communication between FTAC and SRP Committees. One solution discussed was for FTAC Chair to send a letter to SRP Committees at the end of the year with recommendations on how to improve tenure portfolios based on FTAC portfolio reviews.

*Consider **Sherry Daniels** request for promotion; recommendation to the Dean (open meeting, attending), Primary Reader – Mohr, Secondary Reader Ballweg:* Daniels arrived at 10:50 am accompanied by her mentor Karen Dickrell. Motion by Mohr, second by Ballweg to recommend to the Dean to promote Sherry Daniels to Associate Professor with Tenure. Voting on the motion was by signed ballot. The final vote was nine (9) yes and one (1) no. Motion carried.

*Working Lunch:* General discussion about portfolio reviews including needs assessments and what constitutes an exhibit.

*Review Present / Future Business Discuss Future:* Taylor will be contacting the Secretary of the Faculty, Dan Hill, to clarify closed session procedures for tenure portfolio reviews.

*Meeting Dates: February 23-24, 2016; Holiday Inn-Stevens Point and March 29-30, 2016; Holiday Inn-Stevens Point:* If only one date is needed in February it will be February 24.

*Adjourn:* Motion by Roback to adjourn, second by Ballweg. Motion carried. Meeting adjourned at 1:22 pm.