

University Committee Meeting Minutes
Tuesday, January 7, 2014
11:30am-1pm
Pyle Center, Madison

Present: Art Lersch, Nancy Anne Miller, Don Taylor, Karen Dickrell, Kathy Eisenmann, Marty Havlovic, Craig Saxe, Dan Hill

Call to Order

Art Lersch called the meeting to order at 11:30 AM and certified that the notice requirements of the open meetings law had been met.

Approval of November 12 Meeting Minutes

Motion by Kathy Eisenmann, seconded by Nancy Anne Miller to approve the minutes as amended. Voice vote, motion carried.

Performance Support System and SIPR Survey Results – postponed to February

Discussion: “Job Sharing” in Cooperative Extension

Dan Hill to request Associate Dean Yvonne Horton attends the Faculty Senate meeting on March 4 to provide an update and answer questions.

University Committee Chair Report

- UC/FS Primary Goals for 2013-2014
 - continue to strengthen communication with administration. The University Committee and Faculty Senate primarily through the chair continues to take steps to achieve this goal. This effort is ongoing.
 - finish up work on the Policies on Lateral Transfer (UPG 7) / Probationary Faculty (Yvonne Horton). University Committee members discussed what role if any they and the Senate should have in suggesting administrative guidelines pertaining to lateral transfers/reappointments of probationary faculty. They indicated that they should have no role in this because UPGs do not address the issue.
 - finish up work on faculty performance reviews (see “Faculty Performance Reviews” item below)
 - continue to encourage Faculty Governance Units election (separate agenda item for future University Committee meetings)
 - continue to strengthen communication with regional directors (Art to work with Tom Schmitz in addition to their participation in Tenure and Scholarship Forum.)
 - continue to invite dialogue with Dean Rick Klemme during UC/FS meetings (may be unavailable for March meeting)

Ad hoc Committee on Faculty Governance Direction and Fulfilling its Function

Motion by Eisenmann that this ad hoc subcommittee be dissolved primarily because the purpose for which it was created no longer exists. Craig Saxe seconded the motion. Voice vote, motion carried. University Committee members agreed to continue to monitor whether additional education needs to be provided to key stakeholders on the nature of shared governance.

Review Meeting Schedule

No UC meeting and no Joint governance meeting in February. Faculty Senate will meet on March 4.

Review / Approve Board of Regents Action on Pay Plan and Future Timeline

Art will ask Interim Provost/Vice Chancellor Aaron Brower for language that can be approved at the Faculty Senate meeting on March 4.

How Does UW-Ext Respond to Information Requests and Next Steps

By consensus University Committee members recommended that a subcommittee be established during the March 4 Faculty Senate meeting to determine what policies already exist, how they apply to faculty, and possibly to make suggestions on how policies if they do exist might be made more clear if needed. UC members also discussed the possibility of having this subcommittee help develop policies if they do not currently exist.

Faculty Performance Reviews Ad Hoc Subcommittee

Kathy provided an update on the Ad Hoc Committee's efforts. She mentioned that she, as chair of this subcommittee, is working to include Michael Childers, department chair for the School for Workers and Eric Carson, department chair for Environmental Sciences in subcommittee deliberations. She reported that the subcommittee has tentatively scheduled a meeting prior to the Senate meeting on March 4. Discussion took place about a proposal to establish a larger committee including at least representatives from each of the groups working to more clearly define and make more uniformed annual performance review procedures. It was mentioned that the Interim Secretary of the Faculty has agreed to facilitate a group consisting of representation from administration, the UC/Faculty Senate subcommittee, and department chairs. The idea is to get the various parties working on the issue collaboratively. University Committee members sitting on the subcommittee stated that they wanted to meet to discuss the issue and develop a course of action before committing to join a larger committee. No action was taken regarding the proposal. Art will talk with Sharon Klawitter of Human Resources and Greg Blonde representing Cooperative Extension department chairs about the University Committee's decision not to take action at this time.

Engaging Faculty Senators in Their Work

University Committee members agreed by consensus that the issue should be discussed during the March 4 Faculty Senate meeting. Senators will be asked to help with the events listed below.

- SRP/FTAC Scholarship Forum
2014 Event: Gail Huycke and Donna Duerst agreed to take the lead.
- Faculty Tenure Orientation Workshop
2014 Event: Mary Pardee and Karen Dickrell agreed to take the lead.

University Committee Reports

- Systemwide Extension Council – Karen Dickrell
Next meeting in March 5. Karen reported that much of the discussion focused on Chancellor Cross's comments about budget matters and the Interim Provost/Vice Chancellor Brower's comments on making Extension even more entrepreneurial and developing a supplemental compensation pool.

- Academic Leadership Standing Committee – Art Lersch. Art mentioned that much of the last meeting focused on results from the recent performance review/SIPR survey and budget topics. Next meeting is March 20.
- UW System Faculty Reps Update – Craig Saxe. Craig reported that the group is discussing whether a body representing faculty interests should be developed. He mentioned that he would continue to keep the University Committee informed about this matter.
- Academic Department Chairs Update – Marty Havlovic
 - Increase stipends for temporary/part-time administrative roles (ex: dept chair, dept head).
 - Discussed the role of regional directors and department heads.
- CEAC Liaison Update – Nancy Anne Miller. Nancy indicated that she will provide a more detailed report at the next University Committee meeting.
- Statewide Resource Management Team – Art Lersch. Art mentioned that a more detailed report will be provided at the next Senate meeting. He also stated much of the Team's discussion is still focusing on next steps to take based on the results of the Cooperative Extension wage study.

Identification of Future UC and FS Meeting Topics

Adjourn

Motion by Miller, seconded by Saxe to adjourn at 1:05pm. Motion carried, voice vote.

Submitted by Dan Hill