

University Committee Meeting Minutes
Tuesday, July 9, 2013
11:30am-1pm
Pyle Center, Madison

Present: Art Lersch (Chair), Don Taylor, Nancy Anne Miller, Patrick McLaughlin, Craig Saxe, Marty Havlovic, Kathy Eisenmann, Karen Dickrell, Judy Ballweg

Call to Order

Art called the meeting to order at 11:30 AM and certified that the notice requirements of the open meetings law had been met.

Introductions and Welcome

Approval of May 7 Meeting Minutes

Motion by Nancy Anne, seconded by Don to approve the minutes. Voice vote, motion carried.

Election of 2013-2014 Vice Chair

Motion by Art Lersch that Kathy Eisenmann be nominated as University Committee Vice Chair, seconded by Craig Saxe. Unanimous vote in favor.

Peer Support Network Initiative – Sharon Klawitter, Coop Ext Human Resources

- Distributed and discussed handout, “Call for Nominations of Peer Support Facilitators”. It was suggested that Sharon provide future updates to this group as appropriate. Please contact Sharon for additional information.

University Committee Chair Update – Art Lersch

- Review of UC and FS Membership:
 - Kathy Eisenmann is Vice Chair
 - Educational Communications representation is open
 - Environmental Sciences representation is open
 - Community Resource Development representation is open and needing an appointment
- FS Orientation Meeting, September 10:
 - planning team will meet on July 12 to finalize the agenda
- UC and FS Primary Goals for 2013-2014
 - continue to strengthen communication with administration
 - finish ad hoc committee work on the Policies on Lateral Transfer (UPG 7)
 - finish ad hoc committee work on faculty performance reviews
 - continue to encourage Faculty Governance Unit Chair election
 - work on defining Faculty Senate roles/responsibilities (video? brochure?)
 - continue to strengthen communication with regional directors
 - continue University Personnel System (UPS) Updates by David Prucha
 - continue to invite dialogue with Dean Rick Klemme during UC/FS meetings

University Committee Reports

- Systemwide Extension Council (Karen Dickrell): Council met on June 19 at UW-Eau Claire. Topics included program revenue, institutional priorities and entrepreneurship. Next meeting is September 4, Madison.
- Academic Leadership Standing Committee: UC requested more information be provided to it about the responsibilities of the position before making an appointment. See Purpose and Next Meeting posted to their website:

Purpose:

The Academic Leadership Standing Committee infuses Cooperative Extension's Values of Community, Discovery, Inclusiveness, Relationships, and Respect into a forum for dialogue, feedback and guidance among Faculty, Academic Staff and Classified Staff that is advisory to the Dean on matters of scholarship, academic affairs, and issues of organizational concern.

Next Meeting:

Wednesday, September 25, 2013, from 10:00 a.m. - 3:00 p.m., Pyle Center, Madison, WI

- UW System Faculty Rep:
 - Motion by Kathy Eisenmann that Craig Saxe be nominated as UW System Faculty Rep, seconded by Patrick McLaughlin. Unanimous vote in favor.

Academic Department Chairs – Marty Havlovic

- Dept Chairs met on June 20 and talked about hiring practices, performance evaluation, and compensation. Next meeting is in September.

Faculty Governance Unit Chair

- There are currently 48 Faculty Governance Unit Chairs that have been elected. This is an annual process, with terms running July 1-June 30. Units are encouraged to hold an election. Current chairs can be found at the following website -- <http://www.uwex.edu/secretary/faculty-governance-unit.html>

Faculty Performance Reviews – Kathy Eisenmann

- This ad hoc committee will meet next, via WisLine, on September 4, 11-12noon

2013 SRP/FTAC Scholarship Forum – Art Lersch

- Scheduled for Tuesday, August 13, 10am-3pm, Holiday Inn-Stevens Point.
- The Planning Team will meet again on July 10.
- Be looking for an email registration to be sent out in mid-July.

Coop Ext Policies on Lateral Transfers (UPG 7)

- This ad hoc committee recently met and made some edits to the document. It was suggested that the revised document be presented/adopted at the UC meeting in August and at the FS meeting in September. It was further suggested that the UC and FS members receive the revised document ahead of the meeting date allowing time for review.

Identification of Future Meeting Topics

- University Personnel System (UPS) – David Prucha, Director, Human Resources
- Conversation on Scholarship / Reporting Results Task Force – Larry Jones, Director, Distance Education/Digital Media Unit
- State Budget and Performance-based Compensation – Aaron Brower
- Faculty Senate and Pay Plan Approval Process
- Peer Support Network – Sharon Klawitter
- 2014 Workshops and Trainings
- Academic Department Representative Report – Marty Havlovic
- CEAC Liaison Report – Nancy Anne Miller
- 2013-2014 Program Innovation Fund
- Executive Order #54, Relating to Supplemental Mandatory Reporting Requirements of Child Abuse and Neglect
- Dialogue with Regional Directors
- Dialogue with Rick Klemme
- Dialogue with Greg Trudeau regarding Flex Option and CEO-EL update

Nancy Anne motioned to adjourn meeting, Don seconded, meeting adjourned at 1:05pm.

~minutes submitted by Judy Ballweg~