

**University Committee Meeting Minutes**  
**Tuesday, July 5, 2016**  
**11:30am-1pm**  
**Pyle Center, Madison**

**Present:** Alexia Kulwiec, Mike Ballweg, Jeff Hoffman, Craig Saxe, Barb Barker, Teri Zuege-Halvorsen, Aaron Brower

- 1. Call to Order at 11:35am / Certification of Open Meeting Notice Compliance – Barb Barker, Chair**
- 2. Approval of meeting minutes – January 13, April 5, April 12**
  - Minutes approved
- 3. Newly Elected Members include:** Alexia Kulwiec (Labor Education, completing Armando Ibarra's term), Mike Ballweg (Agriculture and Life Sciences), Teri Zuege-Halvorsen (Family Development)
- 4. 2016-2017 Vice Chair Election** Hoffman and Zuege-Halvorsen nominated Mike Ballweg as Vice Chair. Motion carried unanimously.
- 5. Dialogue with Provost** – Aaron Brower provided an update on the hiring process for the Secretary of the Faculty and Staff position. In addition, shared information on the budget.
- 6. May 3 meeting minutes**
  - Minutes approved
- 7. Review UPG#7 -- Recommendations for Lateral Transfer and/or Retraining of Tenured Faculty (caused by program change or reduction) – Alexia Kulwiec**
  - The committee will meet in August to finalize their recommendation for the September Faculty Senate Meeting.
- 8. Chair Report – Barb Barker**
  - Faculty Senate Orientation: (September 6) Barb Barker will convene the planning committee of Lori Laberee, Kathy Metzenbauer, Craig Saxe and Mike Ballweg.
- 9. Recommendations on Merit Subcommittee – Barb Barker**
  - Members: Barb Barker (convener), Patrick Nehring, Mike Ballweg, Dan Hill, Aaron Brower
  - There is no new information at this time. The subcommittee will be re-convening soon with a report back to follow.
- 10. University Committee Reports and New Representatives**
  - Systemwide Extension Council – Teri Zuege-Halvorsen
  - Academic Department Chairs Liaison – Jeff Hoffman
  - CEAC Liaison – Mike Ballweg
  - nEXT Generation Steering Committee – Jeff Hoffman
  - Statewide Resource Management Team – Barb Barker
  - UW System Faculty Reps – Alexia Kulwiec

**11. Faculty Annual Review Process Update** – Jeff Hoffman indicated a survey is being sent this week to those that participated in the pilot. This process will be used by all faculty for their next annual evaluation.

**12. Board of Regents Grievance Policy change to Post Tenure Review and UPG 12**

- Mike or Alexia will work with Barb on updating UPG 12 to be in compliance with the Board of Regents updated policy on post tenured faculty reviews.

**13. Engaging Faculty Senators in their work** – recap 2016 and determine next steps for 2017 (to be discussed in August)

- Faculty Tenure Orientation
- SRP/FTAC Scholarship Forum

**14. Identification of Future Agenda Items – All**

- Department of Educational Communications/Professional and Continuing Education and the Executive Committee
- Update on UPG 12 update timeline and suggested edits
- Faculty Tenure Orientation and Scholarship Forum

~minutes submitted by Barb Barker~