

University Committee Meeting Minutes
Tuesday, July 8, 2014
11:30am-1pm
Pyle Center, Madison

Present: Art Lersch, Pat McLaughlin, Don Taylor, Marty Havlovic, Craig Saxe, Dan Hill, Rick Klemme, Yvonne Horton, Barb Barker, Jeff Hoffman, Kathleen Eisenmann, Patrick McLaughlin

1. Call to Order / Certification of Open Meeting Notice Compliance – Craig Saxe, Chair
2. Approval of May 6 meeting minutes – Motion by Taylor, second by McLaughlin to approve the minutes of the May 6, 2014 meeting of the University Committee Voice vote. Motion passed.
3. Welcomed newly elected members
 - Barb Barker, Youth Development-Waushara County
 - Jeff Hoffman, Community Resource Development-Dodge County
4. 2014-2015 Vice Chair Election—Don Taylor was the only nominee for the position. Motion by Eisenmann, second by Barker to close nominations and cast a unanimous ballot for Don Taylor. Voice vote. Motion passed.
5. Dialogue with Rick Klemme, Coop Ext Dean and Director
 - Supplemental Compensation Plan
Dean Klemme provided an update on how Cooperative Extension intends to distribute a discretionary compensation fund.
 - Performance Support System
Associate Dean Yvonne Horton provided a progress report on the Division's implementation of a performance support system.
6. Chair Report – Craig Saxe
 - Review UC and FS Committee Membership
 - Faculty Senate Orientation Planning (Sept. 9): planning team – Art Lersch, Craig Saxe, Mary Pardee
Craig Saxe updated the Committee on the progress of this group. He wants to emphasize the importance of Senators' involvement in work groups and committees. Craig will attempt to recruit Kathy Metzenbauer to the planning team.
 - Faculty Governance Units (FGU) Election—This topic will become a point of emphasis with the implementation of faculty annual reviews.
7. UW Colleges and UW-Ext Chancellor Search and Screen – Art Lersch
 - Position description has been posted and actively seeking qualified candidates. Please share this information with people you know.
 - Website – www.uwex.uwc.edu/chancellorsearch
 - August 25: approximately 5 semifinalists will be identified.
 - September 12-15: finalist interviews, Milwaukee
 - October 6-17: finalists meet with members of UWC and UW-Ext university communities in and around Madison, including governance groups. It was suggested a joint governance group meeting be planned in an effort to meet the candidate(s).
 - January 1, 2015: start date
 - Board of Regents Members on the committee: John Behling, Tony Evers, Chuck Pruitt, Janice Mueller

- Search Firm: Sorbeck/Pimentel and Associates
 - Twenty-seven committee members: 13 faculty (6 UWC / 7 UW-Ext), 3 academic staff (1 UWC / 2 UW-Ext), 2 classified staff (1 UWC / 1 UW-Ext), 2 students, 2 board of visitors, 5 administrators
 - A final search committee recommendations report will address inequitable representation issues discovered during this recent process.
 - ASC members (Erik and John) will be sending a letter to UW System President, Ray Cross and the Board of Regents. This letter will express the Council's dismay regarding the lack of academic staff representation on the Search and Screen Committee and outline alternatives to the current practice. The approach/invitation to serve on the search committee also needs to be more intentional. It was suggested that this letter be shared with Art Lersch and governance group chairs.
8. Faculty Annual Review Committee Update – Marty Havlovic, Academic Dept Chairs Liaison
A work group has been named to develop a set of recommendations related to faculty annual reviews. The work group is made up of three members from the four county-based academic departments in Cooperative Extension.
 9. Engaging Faculty Senators in their Work –
 - Academic Department SRP/FTAC Scholarship Form
Event date: Wednesday, August 20
Planning Team: Donna Duerst, Craig Saxe, Art Lersch, Karen Dickrell, Mary Pardee
 - Faculty Tenure Orientation Workshop
Event Date:
Planning Team:
 10. Appoint UW System Faculty Representative
 - By unanimous consent, Craig Saxe was appointed UW System Faculty representative.
 11. Appoint Systemwide Extension Council Representative
 - By unanimous consent, Kathleen Eisenmann was appointed to the Systemwide Extension Council.
 12. Appoint CEAC Liaison
 - By unanimous consent, the University Committee will not have a direct liaison to CEAC. Instead, the University Committee has asked Marty Havlovic to act as our CEAC liaison in addition to his present role of Academic Department Chair Liaison. It was agreed to re-visit this arrangement after 1 year
 13. Employee Trust Fund and Proposals for Self-Insurance – Kathy Eisenmann indicated that there seems to be renewed interest among some in state government to examine options related to self-insurance.
 14. Identification of Future Meeting Topics
 - “Job Sharing” in Coop Ext
 - Plans of Work (FS mtg in Sept?)
 - Classified Staff Workplace Climate Survey Recommendations (FS mtg in Sept?)
 - EAP/Life Matters (FS mtg in Sept?)

~minutes submitted by Dan Hill