

University Committee Meeting Minutes
Monday, March 11, 2013
11am-3pm
Pyle Center, Madison

Present: Karen Dickrell (Chair), Art Lersch, Don Taylor, Nancy Anne Miller, Greg Trudeau, Dan Hill, Aaron Brower, Judy Ballweg

Guest: Yvonne Horton, Assoc Dean and Assoc Director, Coop Ext
Sharon Klawitter, Director, Human Resources Development, Coop Ext

Call to Order

Chair Karen Dickrell called the meeting to order at 11 AM and certified that the notice requirements of the open meetings law had been met.

Approval of January 8 Meeting Minutes

Motion by Lersch, seconded by Miller to approve the minutes. Voice vote, motion carried.

Interim Provost and Vice Chancellor Update – Aaron Brower

- UW Flex Option is moving along very well. Currently focusing on content development and workload/operations. Discussion followed.
- Biennial budget is expected to have a pay plan component. Institutions will be given autonomy and flexibility in their distribution decisions. Discussion followed.
- Entrepreneurship needs ongoing discussion. Ideas/examples were discussed.

Interim Secretary of the Faculty and Academic Staff Update – Dan Hill

- A recent conversation about portfolio content raised the question of who is the “appropriate administrator” to submit a summary of the candidate’s performance? After much discussion, the “appropriate administrator” is the person who was administering the annual reviews. It was suggested that the language be clarified within Appendix IIC: Guidelines for Nominations for Tenure, Section F (performance evaluation). Place this item on the April 2 Faculty Senate meeting agenda.
- University Staff Governance Committee (formerly classified staff) is developing operational practices in preparation for an elected council, effective July 1. Human Resource directors are meeting in mid-April and the findings from this meeting will help determine this group’s next steps. This Committee is interested in inviting a Faculty Senate member to one of their meetings.
- Attending the Academic Department Chairs meeting on March 13 to help facilitate a discussion on how to get program areas and academic departments in alignment when it comes to hiring, rank and credentials.

University Committee Chair Update – Karen Dickrell

- 2013 SRP/FTAC Scholarship Forum planning team will meet, via WisLine, on March 15. Looking at a September date for the forum.
- 2013 Faculty Tenure Orientation is scheduled for Monday, May 13, Holiday Inn-Stevens Point.
- 2013 e-Portfolio Submission Webinar is scheduled for Friday, May 31, 1-3pm. Greg Johll is preparing material and the reactor panel will consist of Eric Carson, Trisha Wagner, and Annie Lisowski.

- Art Lersch is bringing an ad hoc committee together to discuss faculty performance reviews. This group will meet, via WisLine, on March 15.
- Larry Jones has been invited to the April 2 Faculty Senate meeting to have a Conversation on Scholarship.
- The University Committee approved the proposed 2013-2014 Governance Meeting Schedule with one change ... Faculty Senate will meet on Tuesday, September 10.

Coop Ext Policies on Lateral Transfers (UPG #7) and Next Steps

- Yvonne Horton and Sharon Klawitter joined this meeting to discuss the two documents revised by a Faculty Senate workgroup. Yvonne provided background on how/when these documents were developed. Discussion followed which provided direction for next steps. Yvonne will take the lead in setting up a committee to refine the documents. This committee will have representation from administration, academic department chairs, system legal, and faculty senators (Karen will forward names to Yvonne). Revisit this topic at April 2 Faculty Senate meeting.

University Committee Liaison to CEAC – Nancy Anne Miller

- Nancy Anne provided an overview of the CEAC meeting held February 12.

University Committee Assignments

- Karen Dickrell reported that the Systemwide Extension Council is scheduled to meet on March 13. Agenda items include: marketing/branding update, dialogue with Chancellor Cross, an update on UW Flex Option, an update on 2013-2014 Program Innovation Fund, the formation of University Staff Governance Committee (formerly classified staff) and an update from each Council member on what's currently taking place on their campus or county or unit.

Identification of Future Meeting Topics – Faculty Senate Meeting: April 2, 11am-4pm

- Hiring Practices (Academic Department Chairs discussion)
- Review of Portfolio Requirements
- Conversation on Scholarship
- Faculty Governance Unit Chair (election and role)
- Performance Review Update (ad hoc committee report)
- HRS Redesign
- State and Federal Budget Impacts (sequestration / non-sequestration)
- 2013 Workshops

Meeting adjourned at 2:10pm.

~minutes submitted by Judy Ballweg~