

University Committee Meeting Minutes
Tuesday, November 12, 2013
1-3pm
Via WisLine

Present: Art Lersch (Chair), Nancy Anne Miller, Craig Saxe, Marty Havlovic, Kathy Eisenmann, Don Taylor, Karen Dickrell, Dan Hill, Judy Ballweg

Call to Order

Art called the meeting to order at 1:02pm and certified that the notice requirements of the open meetings law had been met.

Approval of September 10 and October 16 Meeting Minutes

Motion by Nancy Anne, seconded by Craig to approve the minutes. Voice vote, motion carried.

University Committee Chair Update – Art Lersch

- Identification of next steps from dialogue with Coop Ext Regional Directors, October 16
 - Members expressed the value in having the Regional Directors attend the Faculty Tenure Orientation Workshop held each year in May. It was suggested that a special invitation be sent to the Regional Directors asking them to attend or perhaps appoint a representative.
 - Revisit scheduling a follow up meeting with Regional Directors when it's appropriate.
- Finish up work on the Policies on Lateral Transfer (UPG #7) / Probationary Faculty
 - Members expressed value in discussing this topic among the Faculty Senate members in December with a follow up conversation with administration at a later date.
- Work on defining Faculty Senate roles/responsibilities (video? brochure?)
 - Art will take the lead on crafting a message about shared governance. Draft message will be reviewed by a committee consisting of the ASC chair, CSC chair, and the Interim Secretary of the Faculty. Members expressed appreciation for Bill Rizzo and his facilitating role during the November 5 joint meeting. It was suggested that Bill review the joint meeting minutes for accurate reporting of next steps.
- University Personnel System (UPS) Updates – David Prucha
 - It was suggested that this topic remain on agendas. Nothing new to report at this time.
- Continue to invite dialogue with Dean Rick Klemme during UC/FS meetings.
 - It was suggested that Rick Klemme be invited to the December 3 Faculty Senate Meeting (in the morning) to discuss the Statewide Resource Management Team, Cooperative Extension Wage Study next steps and other Cooperative Extension related topics relevant to faculty governance.

Faculty Performance Reviews – Kathy Eisenmann

- Kathy is waiting for feedback from two academic departments. The intention of the committee is to make its final report to the Faculty Senate during its June meeting.

University Committee Reports

- Systemwide Extension Council (Karen Dickrell): The next meeting is December 4, Madison. A subcommittee has developed a survey to help frame the meeting discussion.

- Academic Leadership Standing Committee (Art Lersch): Next meeting is December 16. Art mentioned that he would learn more about this committee's charge over the next couple of months and convey what he learns to the University Committee and Faculty Senate.
- UW System Faculty Rep (Craig Saxe): The next meeting is Friday, November 15.
- Academic Department Chairs (Marty Havlovic): The next meeting is December 12.
- CEAC - Coop Ext Administrative Committee (Nancy Anne Miller): Guest speaker, Ted Talk, How to Make Stress Your Friend (information/action item) Annie Jones. For additional information, check out the website -- http://www.ted.com/talks/kelly_mcgonigal_how_to_make_stress_your_friend.html?fb_ref=talk Next meeting is November 22.
- Statewide Resource Management Team (Art Lersch): Next meeting is November 26. Topics discussed during the October 23 meeting were:
 - how does Coop Ext distribute funding throughout the state
 - what changes need to be made based on the Wage Study findings
 - what are exit interviews telling us
 - what are employee interviews telling us

Identification of future UC and FS meeting topics:

- How does UW-Extension handle/react to information requests – Don Taylor, Michael Childers, David Knack
- Performance Support System (FS mtg, then follow up with administration)
- Faculty performance reviews – Kathy Eisenmann
- Peer Support Network – Sharon Klawitter (invite to FS mtg), Nancy Anne, Craig Saxes
- Cooperative Extension Wage Study (Next Steps) – Rick Klemme (FS mtg)
- Recording Results System – Larry Jones, Director, Distance Education/Digital Media Unit (FS mtg)
- Faculty Senate and Pay Plan Approval Process (FS Mtg; distribute documents)
- Generating Revenue at the Local and Institutional Level (Aaron Brower)
- “Back Fill” a position has been renamed to “Job Sharing” a position (FS Mtg, then follow up with administration)

Nancy Anne motioned to adjourn meeting, Craig seconded, meeting adjourned at 4:35pm.

~minutes submitted by Judy Ballweg~