

University Committee Meeting Minutes Tuesday, October 7, 2014

Present: Marty Havlovic, Kathy Eisenmann, Jeff Hoffman, Craig Saxe, Don Taylor, Barb Barker, Dan Hill, John Shutske, Judy Ballweg

Interim Provost Report – John Shutske

- UWC/UW-Ext Chancellor Search and Screen – distributed and discussed candidate finalist names and schedules. A new chancellor could be named as early as November 1 with a start date of February 1, 2015. For more information, check out the website -- www.uwex.uwc.edu/chancellorsearch
- Craig Saxe is unable to attend the UW-Ext Governance dialogue with Dr. Mark Pagano scheduled for Friday, October 17, 9:30am. Please consider participating. You may participate via WisLine.
- UWC/UW-Ext Administrative Council – appoint a University Committee Rep to enhance information sharing and communication. The Council meets the third Monday of each month, 8:30-10am, with a WisLine option. Future 2014 dates – October 20, November 17, December 15. All University Committee members agreed to appoint Don Taylor as their representative.
- Budget – UW System released an update on fund balances. The report breaks out individual fund balances by campus and by level of commitment toward specific expenses. The Board of Regents will discuss this report at their next meeting in Stevens Point, October 9-10. For more information, check out email dated 10/8 from Interim Chancellor Aaron Brower through Barb Sandridge. John will also distribute (via email) additional budget documents that may be helpful in telling the story. Revisit this item in November.

Chair Report – Craig Saxe

- Faculty Senate Orientation Recap – expressed appreciation to the planning team and all involved. It was nice to purposefully carve out time for an orientation.
- Faculty Annual Review Committee – under Kathy Eisenmann's leadership a set of recommendations related to self-initiated faculty annual reviews has been developed. Two subcommittees have been formed – (1) to work on the tool and (2) to work on the process. Dan Hill praised Kathy's leadership. There is confusion around two different tools that have surfaced. One tool has been developed by the subcommittee and other tool has been developed by Coop Ext administration (distributed at a recent CEAC mtg). The subcommittee is scheduled to meet on October 10 to discuss the implementation process and to discuss the differences between the tools. The larger group (academic department chairs and FS members) and will come back together after October 10 to share progress-to-date. Once approved, communication and training will be needed. Revisit this item in November.

UC/FS Primary Goals for 2014-2015 – Craig Saxed reviewed goals

University Committee reports:

- Systemwide Extension Council – Kathy Eisenmann
--Met on September 3 and membership includes UW-Ext continuing education staff from each campus in addition to representation from governance groups. All members provided an update on what's currently taking place on their campus and/or in their county/unit. Topics discussed included reports of change/transition, workplace atmosphere, compensation, and the pressure to generate revenue. For more information about SEC visit their website -- <http://www.uwex.edu/secretary/extension-council.html>

- UW System Faculty Rep – Craig Saxe
--Reps met in late September with the dialogue focusing on lack of compensation/merit and concern for high employee turn-over. After much discussion, it was suggested that Craig take the lead in drafting a letter to the UW System Board of Regents/UW System President expressing concern for the lack of compensation/merit and the concern for high employee turn-over. Craig also reported on the UW System task force to strengthen efforts to address sexual violence and harassment on campus. Don Taylor has been part of the early review. He is not a member of the appointed review team. Revisit this topic in November.
- Academic Department Chairs Liaison – Marty Havlovic
--Next meeting is October 13.
- CEAC Liaison – Marty Havlovic
--Topics discussed include Chancellor Search and Screen, supplemental compensation plan, Employee Assistance Program presentations, and faculty annual review tool and process.
- Statewide Resource Management Team – Art Lersch
--No report
- Academic Leadership Standing Committee – Craig Saxe
--Topics discussed include: Chapter 10 - Academic Staff Appointment, Recording the Results of Transformational Education handout (Larry Jones). Kathy Eisenmann offered to email Larry Jones requesting a copy of the criteria.

Engaging Faculty Senators in their Work:

- Faculty Tenure Orientation Workshop
Event Date: TBD
Planning Team: Don Taylor, Mary Pardee, Tedi Winnett, Amy Greil, Kristin Krokowski
--Don Taylor has offered to take the lead in getting this planning team together to determine 2015 date and location. Revisit this topic in November.

Research Misconduct Policy – Jordon Ott, Mark Dorn

- University Committee provided edits/feedback. A revised policy will be presented/approved at November UC meeting. Topic for December Faculty Senate meeting.

Reimagining UW-Extension – planning team members/facilitators: Julieann Stawicki, 4-H Youth Development Specialist and John Shutske, Interim Provost

- This project is designed to engage diverse stakeholders and the general public in discussions about the future scope and direction of UW-Extension. Focus group activities are being held with the Board of Visitors (August 20), Classified Staff Council (September 2), Academic Staff Council (September 9), Systemwide Extension Council (September 3), University Committee (October 7, including Academic Department Chairs Ruth Schriefer and Greg Blonde, via phone).

Identification of Future Meeting Topics

- Temporary Assignment of Duties (TAD) – Yvonne Horton, Sharon Klawitter, Dave Williams
--develop a transparent process, assessment/competencies, qualifications, recruitment, stipend
- Supplemental Compensation Plan – Rick Klemme
- Recording the Results of Transformational Education Update – Larry Jones (FS mtg in December via phone?)
- Classified Staff Workplace Climate Survey Recommendations
- Human Resources Structure Changes – Steve Wildeck

~minutes submitted by Judy Ballweg~