

**University Committee Meeting Minutes
Tuesday, October 6, 2015
Pyle Center, Madison**

Present: Kathy Eisenmann, Jeff Hoffman, Craig Saxe, Armando Ibarra, Ruth Schriefer, Jay Zambito, Dan Hill, Rick Klemme, Cathy Sandeen, Aaron Brower, Judy Ballweg, Greg Wise

Called to Order / Certification of Open Meeting Notice Compliance – Craig Saxe, Chair

Approval of August 4 meeting minutes

- minutes approved

Cooperative Extension Dean and Director Dialogue – Rick Klemme

- A Coop Ext Future Planning Update google hangout was held this morning. There were over 200 viewers with multiple people at each viewing site. Broadband continues to be an issue in some counties. A PowerPoint presentation was coupled with a 40-minute Q&A session all in an effort to answer questions on alternatives for local structure and delivery models. An additional presentation will be made to the Wisconsin Counties Association (WCA) on October 14. It was suggested that an open invitation be made to Rick Klemme to provide an update at future UC and FS meetings. Judy will work on securing time on Rick's calendar.

Discussion followed.

Chancellor Dialogue – Cathy Sandeen

- Lindon (Lin) Larson has been chosen as the Associate Vice Chancellor for Communications and Marketing, effective November 16. For additional details, see the Chancellor's October 6 email announcement.
- Currently recruiting for a Media Relations Communication Specialist (vice-Kallio).
- Barb Sandridge will officially retire at the end of October. Recruitment for her replacement will begin soon.

Motion by Kathy Eisenmann that the University Committee expresses their sincere appreciation to Barb Sandridge for her excellent support of the Committee's work as she prepares to retire. Armando Ibarra second, Motion carried.

- Recruitment will begin soon for a Government Relations Director.
- Institutional Advocacy Campaign Themes are as follows. Through an institutional survey, we are looking to narrow this list down to 5-6.
 - Jobs (helping create, preparing for the workforce of jobs tomorrow)
 - Entrepreneurship (helping to create new businesses and industries in WI)
 - Individual and Family Economic Independence
 - Educational Attainment and Workforce Readiness
 - Supporting the WI economy (manufacturing, tourism, agriculture)
 - More Efficient Government
 - Reducing Tax Burden (wellness related, work with incarcerated come in)
 - Attracting and Retaining Talent (creating beautiful, vibrant communities)
 - Leadership and Civic Engagement
 - Quality of Life
- UW System Listening Sessions are being planned (see 9/24 email from Jessica Tormey). UW-Ext is working on a mechanism in which to provide feedback.
- Chancellor's Chief of Staff is Molly Vidal. Please contact Molly with urgent matters. Molly may attend future governance group meetings on behalf of the Chancellor.

Discussion followed.

Provost Dialogue – Aaron Brower

- UW-Extension Mission Change – the first Board of Regents reading was September 10. Next step is a public hearing (via WisLine Town Hall) to be scheduled the first week of November. If all goes as planned, a vote could take place at the December Board of Regents meeting. There are also a series of meetings with other interested parties planned throughout the month of October/early November. Once approved, the 3-month HLC application process will begin. It will be important to name a Project Manager. Be looking for additional details as they become available.
- It was suggested that Aaron provide an update on Flex Option (similar to the recent Board of Regents mtg) at the December 1 Faculty Senate meeting.

Discussion followed.

Chair Report – Craig Saxe

- The Faculty Senate Orientation Recap – great job by the committee.
- 2015-2016 Primary Goals is a working document and can be found on the UC and FS website.
- UC/FS Annual Accomplishment Report and Intended Audience – revisit this topic in November and invite Molly Vidal to discuss further.
- Increasing Staffing Support for Shared Governance – it was suggested that administration revisit the Secretary of the Faculty and Staff roles and responsibilities making it a full-time/permanent position. Aaron would like to know specifically what didn't get done in the past year and what additional needs related to shared governance that we see in the future as the new Coop Ext model evolves. Everyone was quick to point out that these concerns are not a reflection on the high quality and high standards of current staff members. After much discussion, the UC was asked to develop a hiring proposal outlining the scope and tasks of a full-time permanent Secretary of the Faculty and Staff.

UW System Tenure Task Force Update – Greg Wise

- UW System Taskforce on Tenure will move ahead as planned with Greg Wise as our representative. He distributed and discussed two documents – “BOR Tenure Task Force Charge” and “Board of Regents Tenure Policy Task Force Charge and Initial Meeting (August 20) Summary”. Of particular interest is State Statutes Section 36.21 regarding Termination and Layoff of Faculty. The Tenure Task Force is charged with proposing criteria and procedures for implementing.

Discussion followed.

Dialogue on UW-Madison Chapter 10 Revisions – Kathy Eisenmann

- Keeping Coop Ext reorganizing in mind, we need to send a strong message in support of faculty retention and rights. There is a need to review UPG#7 – Recommendations for Lateral Transfer and/or Retraining of Tenured Faculty (caused by program change or reduction).

Recommendations on Merit Subcommittee – Barb Barker

- Barb was unable to attend this meeting. Revisit this topic in November.

Faculty Annual Review Process Update – Ruth Schriefer, Jeff Hoffman, Kathy Eisenmann

- Given all the organizational changes, unsure if this is the right time to introduce yet another change. Revisit topic in November.

University Committee reports:

- Systemwide Extension Council – Kathy Eisenmann
Met in September and members reporting low morale at campuses due to staff leaving (retirement, budget cuts, other job offers). Next meeting is December 3, UW-Milwaukee.
- Academic Department Chairs – Ruth Schriefer
Focus has been on Faculty Annual Review process. Next meeting date is December 14 in Madison with WisLines scheduled in between. At the November All-Faculty Conference, Departments will meet separately rather than the previously discussed joint meeting.
- CEAC Liaison – Jeff Hoffman
Met on August 18-19 in Keshena to focus on developing alternatives for local structure and delivery models.
- Statewide Resource Management Team – Barb Barker
No report. Barb was unable to attend this meeting.
- Academic Leadership Standing Committee – Craig Saxe
Nothing new to report.
- UW System Faculty Reps – Craig Saxe
The Faculty Reps are compiling a list of Faculty Support Services by Institution. Craig will share the list as it becomes available. Craig sought input from the Faculty Reps on the UW-Extension Mission Statement changes. It was a good dialogue, although some were mildly opposed there was not vocally strong opposition. Some shared disappointment in the speed of the process.
- UWC/UW-Ext Administrative Council Reps Update – Armando Ibarra
Armando was unable to attend the last meeting.

Engaging Faculty Senators in their work –

- Faculty Tenure Orientation Workshop
Date/Location:
Participants:
Planning Team: Craig mentioned that we need to create this workgroup at our next meeting.

Identification of Future Meeting Topics

- Proposed Mission Statement Change – Aaron Brower
- Cooperative Extension / Budget Implications for Faculty – Rick Klemme
- Primary Goals – University Committee and Faculty Senate – Craig Saxe
- Faculty Annual Review Process – Ruth Schriefer, Jeff Hoffman, Kathy Eisenmann
- Recommendations on Merit Subcommittee – Barb Barker
- Increasing Staffing Support for Shared Governance – Craig Saxe

~minutes submitted by Judy Ballweg~