

**University Committee Meeting**  
**Tuesday, April 10, 2012**  
**1-4pm**  
**Extension Building, Rm. 523**

Present: Karen Dickrell, Chuck Prissel, Art Lersch, Nancy Anne Miller, Mike Ballweg, Michael Childers, Eric Carson, Dan Hill, Greg Trudeau, Greg Hutchins, Judy Ballweg

Guests: Rick Klemme, Annie Jones, Matt Hanson, Larry Jones, Greg Johl

1. Call to Order and Certify open meeting requirements.
  - Karen called the meeting order at 1pm and certified open meeting requirements.
2. Approval of Minutes from the January 10 meeting
  - Art moved to approve meeting minutes, Nancy Anne seconded, minutes approved.
3. University Committee Chair Update – Karen Dickrell
  - Recap: Joint Meeting with UW Colleges

No strong reason to continue this type of joint governance meeting. It was suggested that we meet in the future but not annually and that we discuss this with the Faculty Senate in June for their input.

- Human Resources Presentation (David Prucha) at Faculty Senate Orientation, September 2012.

Concern was expressed about when the new Personnel System will be rolled out and how will the classified staff will be incorporated given that system being eliminated. It was suggested that we invite David Prucha to the next UC meeting (May 8) to determine next steps in scheduling an update at the FS meeting on June 12.

- 2012-2013 Meeting Schedule

In an effort to better support the governance groups, Judy is asking the University Committee to look at the proposed meeting schedule and note that when a joint meeting is scheduled with Academic Staff Council, this meeting is held in between the separate governance meetings. It is being proposed that ASC meet first in the day followed by a joint meeting and/or UC/FS meeting.

Example: July 10, 2012  
ASC – 9-10:30am  
ASC and UC joint meeting – 10:30am-1:30pm  
UC meeting – 1:30-4pm

Please let Judy know how the schedule fits into your calendar. We also discussed a possible day change such as the first or fourth Tuesday of the month. We will be exploring our options. Thank you for checking your calendars.

4. Interim Provost and Vice Chancellor Update – Greg Hutchins

Provided a recap of Chancellor's Update during Academic Staff Council Meeting:

- New Personnel System: Completion date is set for July 1, 2013.
- Working on identifying all academic staff categories to ensure proper fit within the system.
- As of July 1, the Classified Staff system will no longer exist. The Provost Office has been asked to help create a Classified Staff Advisory Council. This Council would be

advisory to the Chancellor. In addition, the Council would have a non-voting member at University Committee, Faculty Senate and Academic Staff Council.

- Special Task Force on UW Restructuring and Operational Flexibilities will meet again on April 11 to discuss capital (securing, purchasing, etc).
- 2012 Chancellor's Awards: nomination deadline – May 4; reception – September 20.
- Looking into the possibility of conferring a Bachelor Degree in UW-Extension. The target market would be non-traditional adult students. This idea has been shared with system chancellors and provosts. Additional updates will be provided when available.

Greg Hutchins' Update:

- Recently attended a UW System Child Abuse and Neglect training in compliance with Executive Order #54 making all UW System employees mandatory reports. It requires employees to immediately report child abuse or neglect if the employee, in the course of employment, observes an incident or threat of child abuse or neglect, or learns of an incident or threat of child abuse or neglect, and the employee has reasonable cause to believe that child abuse or neglect has occurred or will occur.
- UW System Associate Vice President for Economic Development search committee member.

5. CEO-EL Update – Greg Trudeau

- Greg distributed and discussed a folder of resources describing CEO-EL goals and collaborations. Discussion followed.

6. University Committee Assignments for 2010-2011 and Reports

- Systemwide Extension Council – Karen Dickrell reported no update.
- Academic Leadership Standing Committee – Mike Ballweg reported no update.
- Faculty Reps Council – Eric Carson reported that the council met on March 9. Most of the meeting focused on concerns about the UPS process and that governance groups were not sufficiently consulted about the composition of those bodies.

7. Rick Klemme, Annie Jones, Matt Hanson, Greg Johll and Larry Jones joined the meeting to discuss faculty governance and Administrative Resources – Technology Information Systems and Staffing action team and how governance can become more connected with administrative policy setting. Action team members provided an overview of their role. Discussion followed. Rick invited a member of the University Committee to be a liaison to CEAC (Coop Ext Admin Committee). Concerns were raised with the planning and reporting system and whatever the system becomes, that it be compatible with faculty governance reporting needs.

Michael motioned that Nancy Anne Miller serve as liaison between CEAC and faculty governance groups. Art seconded. Motion carried.

Karen Dickrell will send Rick Klemme a letter accepting the offer and identifying Nancy Anne Miller as the University Committee Liaison.

8. Faculty Tenure Orientation Workshop – Mike Ballweg reported that the workshop will be held Monday, May 14, 2012 in Stevens Point. Only one workshop will be held this year. Mike is chairing a planning committee that includes Gail Huycke, Nancy Anne Miller, Barb Larson, and Kathleen Eisenmann. Workshop will include a session on evaluation (Jennifer Kushner) and a session on electronic submission (Greg Johll). A SharePoint site has been created for posting all workshop related resources. Notebooks have been eliminated and all participants will need a laptop or mobile device for accessing on-line resources.

9. SRP/FTAC Scholarship Forum – Chuck Prissel reported that the workshop will be held Tuesday, August 21, 2012 in Stevens Point. Chuck is chairing a planning committee that includes Art Lersch, Teri Zuege-Halvorsen, Karen Dickrell, Greg Trudeau. He will propose to the committee that a SharePoint site be created for posting all workshop related resources. Next planning meeting will be held sometime in early summer.
10. Coop Ext Policies on Lateral Transfers and Next Steps – Art Lersch reported that the workgroup includes Kathy Eisenmann, Jerry Braatz, Michael Childers, Dan Hill. This group will meet on April 18, 9:30am.
11. Election of 2012-2013 University Committee Chair
  - Art moved to nominate Karen for University Committee Chair, second by Mike. Motion carried. Congrats to Karen!
  - Vice Chair will be appointed at the July meeting.

Adjourn – Michael motioned to adjourn at 4pm, second by Art, motion approved.

~minutes submitted by Judy Ballweg~