Present: Matt Hanson, Corliss Olson, Eric Carson, Karen Dickrell, Kathleen Haas, Chuck Prissel, Chris Kniep, Greg Hutchins, Judy Ballweg

1. Call to Order and Certify open meeting requirements.
   - Chuck called the meeting order at 9:30am and certified open meeting requirements had been met.

2. February 8 Faculty Senate Meeting (11am-4pm) Agenda Planning
   - Important to provide time for introductions, relationship building and to create a trusting environment.
   - After much discussion, the Committee agreed on:
     - starting the meeting with Welcome and Purpose
     - incorporating a “Connecting” activity
     - review of Chapter 36
     - first part of afternoon small group dialogue followed by questions/answers
     - later in the afternoon reports from Chancellor, Provost, Secretary of the Faculty, UC Chair and Standing Committees
     - Chuck is asking each committee member to send him thoughts/ideas for the agenda based upon what was heard from the discussion. He will draft an agenda for review/approval at the January 11 University Committee meeting.

3. Adjourn at 10:45am.

~minutes submitted by Judy Ballweg~