

University Committee Meeting
Tuesday, October 12, 2010
1:00 – 4:00 p.m.
Extension Building

Present:

Chuck Prissel, Matt Hanson, Kathleen Haas, Corliss Olson, Christine Quinn, Marv Van Kekerix, Greg Hutchins, Chris Kniep, Karen Dickrell, Judy Ballweg

Absent:

Eric Carson

1. Call to Order and Certify open meeting requirements
Chuck Prissel called the meeting to order at 1 p.m. and certified open meeting requirements had been met.
2. Approval of Minutes of the September 7 meeting
Corliss Olson moved/Matt Hanson seconded to approve the minutes of the September 7 meeting. Motion carried.
3. Website Presentation – Sandy Kallio, Communication Specialist

Through PowerPoint presentation and a handout, Sandy and provided an overview of the newly designed UW-Ext website. The most popular links include the homepage, jobs, online courses, payroll and for employees. Please take a few minutes to check out your contact information -- <http://www.uwex.edu/staff-directory/>. If you have edits, please update your information at -- <https://www.uwex.edu/forms/payroll/pif/>

4. Interim Chancellor Report – Marv Van Kekerix
 - Attended the National Outreach Scholarship Conference, October 4-5, in Raleigh, NC. The conference attendance has really grown over the years. This year over 600 attended.
 - Attended the Board of Regents meeting, October 7-8, UW-Oshkosh.
 - Visited the UW-Manitowoc campus on October 8.
 - Wisconsin Geological and Natural History Survey field trip scheduled for October 13 with travel plans to include Baraboo Hills, Spring Green, and Mount Horeb.
 - Budget lapse monies that were returned to UW-Extension in FY 11 (\$672,000) will not be distributed back to the divisions. Instead, it will be kept in a central “holding account” so that it will be available to offset an anticipated lapse.
 - As announced last week, Christine Quinn will be leaving UW-Extension for the position of Provost at National Louis University (NLU) in Chicago, IL. She will begin her new duties sometime in late January, 2011. Email Marv with suggestions on who would be a good fit for Interim Provost.
 - The Board of Regents meeting in November will include a LZ Lambeau recognition.
 - Chancellor’s Town Hall meeting is scheduled for Tuesday, October 26, 12noon-1pm. (See October 12 email from Teri Venker.)

Discussion followed.

5. Provost and Vice Chancellor Report – Christine Quinn

- Leaving UW-Extension for the position of Provost at National Louis University (NLU) in Chicago, IL. Starting her new duties sometime in late January, 2011. NLU is a multi-state institution that has worked to meet the needs of the underserved for 124 years, beginning with its founding, to provide access to immigrant women seeking educational opportunities. Today NLU serves 12,000 students with program from baccalaureate to the doctoral level on campuses and in communities in Illinois, Wisconsin, Florida and Poland. The mission of NLU is one of access and innovation.
- Visited Cooperative Extension Quad Counties on September 24 which was hosted by Bev Baker, Racine County Family Living Agent. Toured Homeless Assistance Leadership Organization (HALO) Business Ventures Expansion. Toured the facilities, learned about the community partnerships and the business ventures vision. Jessica Schwalenberg, Student Regent, was also in attendance.
- Visited Cooperative Extension Central District and attended a department heads meeting at Schmeckle Reserve. Rosemary Potter and Pamela Seelman were also on the agenda leading a conversation on “Getting to a Positive Budget Outcome”.
- Attended the National Outreach Scholarship Conference, October 4-5, in Raleigh, NC. An excellent Pre-conference for University Outreach and Engagement Staff was presented by Katherine Loving, Civic Engagement Coordinator, University Health Services, UW-Madison.
- Working with Greg Hutchins to publish a paper on “Scholarship”.
- “Building Community Capacity through Broadband” event is scheduled for October 28-29, in Eau Claire (Chippewa Valley).
- Office of the Community Sustainability and Broadband is being developed and the project manager is Maria Alvarez Stroud.

6. Secretary of the Faculty and Academic Staff & Assistant Vice Chancellor – Greg Hutchins

- Attended the National Outreach Scholarship Conference, October 4-5, in Raleigh, NC. A seminar entitled, “Creating Winning Applications for Engagement Awards: The Outreach Scholarship W.K. Kellogg Foundation Engagement Award” was very informative.
- Recently met with Carol Cohen, Senior Development Specialist, BAMI who offered very helpful ways to improve the Program Innovation Funds application process.
- Recently attended a regional forum and renewed the certification for Institutional Review Board. Members of our institutional review board include Larry Jones, Mary Crave, Julieann Stawicki and Ron Biendseil.

7. Chair Report – Chuck

- Further discussion needed regarding Ken Bolton letter.
- Recap of Tenure and Scholarship Forum held August 3.
- Faculty Senate subgroup to develop key questions for Chancellor interview.
- Chuck also raised the following concerns to be addressed:
 - Concerns have been voiced by more than one person with reference to the departure of both the Chancellor and Provost for UW-Extension at this time and what message that may send.
 - Being that UW-Extension and UW Colleges shares one Chancellor – the importance of separate Provost for each institution is magnified. This importance for our institution would dictate that we move forward to fill this position with the same enthusiasm and momentum which has been demonstrated with the Chancellor’s position.

- With pending difficult 2012 budgets at both the counties and the state and in light of a presentation given by Rosemary Potter to the Western District Department Heads highlighting some concerns, it is imperative that UW-Extension has an equal institutional voice and strong leadership at the helm s we go forward.

8. University Committee Assignments for 2010-2011 and Reports

- Systemwide Extension Council – Karen Dickrell
Council met on September 8. A group discussion focused on two questions – “what is the purpose/role as a member of the Systemwide Extension Council” and “when we talk about fitting into UW-Extension, what do we mean”. Later, members were divided out under the three major UW System growth agenda themes – Growing People: Produce More Degree Holders, Growing Jobs: Create More Well-Paying Jobs, and Growing Communities: Build Stronger Communities. Our next meeting is scheduled for December 8, UW-Stevens Point.
- Academic Leadership Standing Committee – Matt Hanson
Committee met on September 20. Topics discussed include social networking (twitter, facebook) to tell our story, HRS (human resource system) software package, SharePoint launch date in October, and digital portfolios.
- Faculty Reps Council – Chris Kniep
Council met on October 1. See handout for Faculty Reps highlights.
- Furlough Impacts Committee – Kathleen Haas
Nothing new to report.
- Chancellor Search and Screen – Chris Kniep
Semi-finalists were interviewed last week. The first and second week in November are being held for finalist interviews and presentations. Be looking for a final schedule the week of October 18. Shared governance has discussion time with each candidate. A “sample” schedule was shared.
- Faculty Senate Search and Screen subgroup – Kathleen Haas
Questions have been submitted to this subgroup. The interview and presentations schedule will be circulated to Faculty Senate members inviting their participation. Matt Hanson has been asked to participate in each interview. Kathleen will take the lead in providing background/key messages for each candidate. It will be important for Faculty Senate to submit feedback on each candidate.

9. Reconvening UW-Ext Expanded Budget Planning Committee: Outcomes to Reinvesting the Money

Budget lapse monies that were returned to UW-Extension in FY 11 (\$672,000) will not be distributed back to the divisions. Instead, it will be kept in a central “holding account” so that it will be available to offset an anticipated lapse.

10. Dean Rick Klemme and Dean David Schejbal as invited guests to our meetings

University Committee members are interested in starting an informal dialogue with Rick and David around areas that faculty and Deans could have mutual interest in and how to best facilitate communication in the future. Greg Hutchins will invite Rick and David to have lunch with the University Committee on December 14, 12:15-1pm, Pyle Center.

11. Faculty Senate Meetings:

- December 14, 1-4:30pm, plus lunch with Rick Klemme and David Schejbal, 12:15-1pm
- February 8, 11am-4pm

We will revisit this topic at the November meeting.

12. Faculty Governance Unit (FGU) Chair – role clarification

District Directors have been asked to provide the names of those department heads that are also academic staff members. A WisLine will be planned to discuss the role of the FGU Chair. It was suggested that a “fireside” chat could be scheduled during JCEP Annual Conference, April 5-7, 2011 in Stevens Point around this topic.

Matt Hanson moved to extend our meeting until 4:15pm, Corliss seconded, meeting extended.

13. Tenure and Scholarship Annual Review Forum, August 3 – recap

Revisit this topic at the November meeting.

14. Faculty Governance Understanding and Appreciation – raised concerns

The University Committee members will meet via WisLine on October 26, 1:30-3pm for further discussion.

15. Adjourn – Chuck adjourned the meeting at 4:15pm.

~Minutes submitted by Judy Ballweg~