

**University Committee Meeting**  
**Friday, October 12, 2012**  
**1-4pm**  
**Pyle Center, Madison**

Present: Eric Carson, Karen Dickrell, Art Lersch, Nancy Anne Miller, Greg Hutchins, Aaron Brower, Dan Hill, Ray Cross, Marty Havlovic, Michael Ballweg, Kathy Eisenmann, Mary Reines

Meeting was called to order at 1:00 pm and certified open meeting requirements – Karen Dickrell

Welcome to Academic Department Chairs Representative

- Marty Havlovic, Department of Community Resource Development, will attend University Committee.

Approval of August 7, 2012 meeting minutes

- Art motioned to approve, Mike second, motion carried.

Provost Report – Aaron Brower

- Working with the University Committee: Aaron is excited about all the work the University Committee is doing and the work at Cooperative Extension. He wants to help tell the story better. To do this he will be working with various groups in the organization to gather information and provide support. The committee should let Mary Reines know of other groups he should meet with.
- Flexible Degree: This is a large part of his focus. The team working on the flex degree is looking to rename it because it is really a flexible option degree. There are concerns about how the degree will work and how governance will work. The conversations around the degree are positive and we are working in a tight timeline to develop the program. Rebecca Karoff will be working with Aaron, from System, on the flex degree half time and they will build a team to work on the flex degree.

Chancellor's Dialogue – Ray Cross

- Colleges Dual Enrollment Program: Colleges is looking at options and hopes to partner with UW-Oshkosh.
  - Distributed and discussed Chancellor's 2012-2013 Institutional Priorities. It is posted online at: <http://www.uwex.uwc.edu/planning/documents/UWEXinstpriorities2012-13082312.pdf>
- Discussed Fundraising. He is going to be hiring someone to work with Rosemary Potter with both legislative issues and fundraising.
- Counties are preparing their budgets. Budgets at the state and system level continue.
- Next Board of Regents meeting is scheduled for November 8<sup>th</sup> & 9<sup>th</sup>.

Chair Report – Karen Dickrell

- Faculty Senate Meeting/Orientation from September 4<sup>th</sup>: The feedback received from the session felt it was a good use of time and there was representation from all departments. The group felt this meeting should be held every year.
- SRP/FTAC Scholarship Forum: The committee thought it would be helpful Greg Johll could share the technology and formatting with them. The committee requested to have some guidelines developed to submit portfolios electronically. Dan Hill stated he would follow up with the individuals who have done electronic submission already. Greg Hutchins shared the department has a say in who can go the meetings and he offered to attend the next meeting. He will also see if Greg Johll can attend.
  - Art Lersch requested the department chairs have a discussion about this issue and have a discussion at the University Committee meeting in December and requested a motion. Marty seconded, motion was carried.
- Planning for our priorities for the coming year: The committee discussed having a workshop in the spring of 2013. They did not decide when the planning would start.
- Statement of Intent policy, there are concerns from different departments, but most are okay with the annual review, but would like more notice.

#### University Committee Liaison to CEAC – Nancy Anne Miller

- There is no news on the budget.
- Attended the “Leading the Change” workshop. It discussed how to work through change and barriers. She shared her “Successful Change Kit” and used M&M’s with her kit.
- Conflict Management: there is concern faculty do not have enough training to address conflicts. There is an initiative to have sessions in the departments to develop faculty and staff to manage conflict and the committee expressed the desire to have someone qualified to address conflicts and understand the role of the individual in the situation.

#### Coop Extension Policies on Lateral Transfers (UPG #7) and next steps– Art Lersch, Kathy Eisenmann

- Changes with the group were shared on page 4, item 8 regarding faculty member involvement. The expectations document had changes that were also shared, item 2, bullet point 6.

Mike Ballweg motioned to accept the changes in the document and send to Faculty Senate for review. Nancy Anne Miller seconded, motion approved.

Greg Hutchins and Dan Hill are going to meet with legal to help the group better understand where Faculty Senate begins and ends with administration.

#### Faculty Governance Unit Chair Election

- This is an annual process, with terms running July 1-June 30. Units are encouraged to hold an election. Current chairs can be found at the following website -- <http://www.uwex.edu/secretary/faculty-governance-unit.html>. Karen suggested that each University Committee member encourage their respective departments to have their election if they have not already done so.

#### Committee Reports

- Karen Dickrell reported that the Systemwide Extension Council (SEC) met June 20, 2012 in Stevens Point. The Council identified ways that the Chancellor could enhance the awareness of Continuing Education on the campuses around the state. The Council also discussed the status of the flexible degree initiative. Next meeting is scheduled for September 5, in Madison.
- Academic Leadership Standing Committee (ALSC): no report this month
- UW System Faculty Rep (Eric Carson): no report this month, next meeting is August 28, Stevens Point
- Kathy Eisenmann has offered to represent SEC or ALSC in the future.

#### SRP/FTAC Scholarship Forum

- There are currently 25 people registered. It was suggested that we combine academic departments during the scheduled breakout if registration numbers remains small.

#### Discussion of Institutional Issues and Opportunities – all

- Each member provided a divisional update.

#### Meeting Adjourned

- Nancy Anne motioned to adjourn, Eric seconded, meeting adjourned at 3pm.

~minutes submitted by Judy Ballweg~