

UWEX ARTICLES OF ACADEMIC STAFF GOVERNANCE

Article 1

Definitions of Terms

- 1.01** **Governance.** Academic staff governance is established by s. 36.09(4m), Stats.
- 1.02** **Coverage.** Pursuant to the rules of UWS 9 through UWS 14, Wisconsin Administrative Code, these policies and procedures apply to all academic staff appointments in UW-Extension.
- 1.03** **UWEX.** "UWEX" means the institution designated as University of Wisconsin-Extension.
- 1.04** **UWS.** "UWS" means the University of Wisconsin System.
- 1.05** **Board of Regents or board.** "Board of regents" or "board" means the Board of Regents of the University of Wisconsin System.
- 1.06** **President.** "President" means the president of the University of Wisconsin System.
- 1.07** **Chancellor.** The chief executive officer of UW-Extension is the Chancellor of UW-Extension, hereinafter referred to as "chancellor."
- 1.08** **Dean/Director.** "Dean/Director" means the executive head of any operating division, or equivalent, and includes, but is not limited to, persons titled "dean."
- 1.09** **Operating division.** An operating division is a grouping of departments and/or administrative units approved by the Regents as a division and headed by a dean or functional equivalent.
- 1.10** **Secretary of the Academic Staff.** The Secretary of the Academic Staff is appointed by the chancellor after consultation with the Academic Staff Council and is administratively responsible to the chancellor. The Secretary of the Academic Staff assists the Council and maintains appropriate records of the academic staff.
- 1.11** **Categories of unclassified employees.** The following non-classified employment categories are established within UW-Extension:
- (1) "Academic staff" means professional and administrative personnel, other than faculty and classified staff, with duties that are primarily associated with higher education institutions or their administration. Academic staff appointments include, but are not limited to, the position titles identified in s. 36.15(1)(a) and (b), Stats.
 - (2) "Faculty" ("tenure track" or "ranked") means persons who hold the following ranks:
 - (a) Professor
 - (b) Associate professor
 - (c) Assistant professor
 - (d) Instructor
 - (3) Limited appointments, including, but not limited to, the position titles identified in s. 36.17(2), Stats.

(4) Other appointments, including, but not limited to, position titles identified in s. 36.19, Stats.

(5) Emeritus faculty and academic staff.

1.12 **Operational area.** An operational area will normally be one of the following:

(1) An academic department established under faculty policies (Chapter UWEX 1.01) but in which academic staff members are included for purposes of these personnel policies; or

(2) An administrative unit (Chapter UWEX 1.03), including:

(a) Administrative units established under faculty policies in which academic staff members are included for purposes of these personnel policies, and

(b) Administrative units consisting only of academic staff members designated by the chancellor especially for purposes of these personnel policies.

(3) The chancellor's office, divisional deans' offices, and similar administrative headquarters may also be designated as operational areas for academic staff personnel who function there.

The department head/chair or administrative unit head is responsible for carrying out authority herein delegated to the operational area.

1.13 **Academic Staff Council.** The Academic Staff Council consists of members of the academic staff voting body elected by the academic staff voting body to exercise the governance powers vested in the academic staff as outlined in s. 36.09(4m), Stats.

1.14 **Voting body.** The academic staff voting body consists of individuals who hold academic staff appointments of one-half time or more in the University of Wisconsin-Extension.

1.15 **Hearings committee.** Wherever a "hearing body" is specified in UW System administrative rules relating to academic staff (UWS 9 through UWS 14), the UW-Extension Academic Staff Hearings Committee will be assigned to hear the appeal, complaint, or grievance. The UW-Extension Academic Staff Hearings Committee shall be elected from the academic staff voting body by the academic staff voting body and shall include seven members serving staggered three-year terms. The method of nomination and election of members shall be established by the Academic Staff Council. The Committee shall elect its own chair and establish its own procedures, subject to Council approval of such procedures.

1.16 **Standing committees.** Standing committees are permanent committees authorized by these articles and reporting to the Council.

1.17 **Subcommittees.** Subcommittees are committees created by standing committees and reporting to the parent standing committee.

1.18 **Ad hoc committees.** Ad hoc committees are committees appointed by and reporting to the Council for a specific purpose and limited period.