Article 4

The Faculty Governance Unit

4.01 Faculty governance unit voting body.
1. The faculty governance unit voting body consists of the following individuals who hold appointments of one-half time or more in the University of Wisconsin-Extension:
   a. The ranked faculty;
   b. Academic staff members who have been granted “faculty status” by the senate and the chancellor upon the recommendation of the appropriate department or administrative unit.
   c. All academic staff members who were granted faculty status by action of the senate prior to the adoption of these articles shall continue to enjoy all rights previously granted to them.
2. Faculty governance units can be identified as appropriate at the county level, the state staff level, the program level, and/or multi-county level by the University Committee with the approval of the Chancellor. At the request of the faculty members and voting individuals involved, a faculty governance unit may be deemed by the appropriate administrators or the chancellor to be too small to function effectively. If so deemed, the University Committee may, with the approval of the Chancellor, combine two or more faculty governance units, for a specified period of time.
3. Voting members of a faculty governance unit who are on leave may participate in its decisions insofar as participation is feasible in the judgment of the faculty governance unit voting body.

4.02 Faculty governance unit rights and functions.
1. The function of a faculty governance unit is defined in the UW-Extension Policies and Procedures Chapter 1 (1.02) and Article 1 (1.03)
2. The voting body of the faculty governance unit has jurisdiction over the governance interests of the unit.
3. The faculty governance unit has the authority to:
   a. Make recommendations and provide input to the appropriate Academic Departments and appropriate administrators concerning:
      i. Appointments
      ii. Non-renewals
      iii. Dismissals
      iv. Rank and promotion action
      v. Salaries
      vi. Other personnel matters
b. Support the development of scholarship in all members of the unit through professional development and support for program development, implementation and advancement.

4. The faculty governance unit has the right to be informed on all issues over which it has authority.

The functions of the department head/office management and faculty governance unit are distinct functions.

The faculty governance unit chair shall provide input or advice to the department head/office management head on matters over which the faculty governance unit has authority.

5. The faculty governance unit may, by annual vote, delegate to a committee or the chair, its authority to make recommendations or provide input as described in 4.02(3)(a) and:
   a. Academic staff and classified personnel needs of the faculty governance unit.
   b. Faculty status recommendations to the Faculty Senate and the Chancellor as specified in UW-Extension Faculty Policies and Procedures Chapter 1.06 and Chapter 1.13.

4.03 Faculty Governance unit chair selection.
1. The Secretary of the Faculty and Academic Staff shall facilitate an election of the faculty governance unit chair. All members of the faculty governance unit shall be eligible to vote. The election shall take place not later than March 1. A voting member of the faculty governance unit who is on leave is eligible to participate in the balloting. The Secretary of the Faculty and Academic Staff shall communicate the results of the election to all administrators in the Division in which the faculty governance unit is located.
2. The term of office of a faculty governance unit chair is one year effective July 1. There is no limit to the number of years that may be served.
3. The election of the faculty governance unit chair is separate from the selection process for the department head/office management head. A person can serve in both the department head/office management head administrative role and the faculty governance unit chair if selected as such from the respective selection processes.

4.04 Faculty governance unit chair duties. The chair acts as the executive of the faculty governance unit, with duties including, but not limited to, the following:
1. Serves as the faculty governance unit’s official channel of communication in areas of developing scholarship, personnel matters and faculty salaries;
2. The faculty governance unit chair shall provide input or advice to
the department head/office management head on matters over which the faculty governance unit has authority;

3. Coordinates with and serves on committees with appropriate administrators concerning faculty hiring, dismissal, personnel matters, promotion, professional development, and programmatic development, implementation and advancement;

4. Calls meetings of the faculty governance unit voting body and presides over the meetings. The chair shall call a meeting at the request of at least 20 percent of the members of the voting body. Each faculty governance unit should meet at least twice per year;

5. Has charge of all official correspondence of the faculty governance unit;

6. Determines that all necessary faculty governance unit records are kept;

7. Reports to the appropriate administrators regarding the activities and needs of the faculty governance unit; and

8. Takes action in case of emergency, pending a meeting of the faculty governance unit voting body.

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